

**Montevallo City Council Work Session
May 11, 2015
5:30 p.m. at City Hall**

Mayor Hollie Cost and Council members Willie Goldsmith, Jason Peterson, Rusty Nix, Sharon Gilbert and Dee Woodham were in attendance.

Mayor Hollie Cost called the work session to order at 5:30 p.m.

Chief Littleton of the Police Department gave his report:

Council Meeting May 11, 2015

Total Calls	714
Total Cases	96
Traffic Accidents	21
Traffic Stops	368
Traffic Citations	188
Total Arrests	27
Burglaries	3
Auto Burglaries	0
Domestic Related	11
Assaults	5
Fraud/Forgery	4
Thefts/Attempts	10
Zone Checks	925
School Patrols	56
School Report	
Incident Reports	2
Investigations	
Felony Cases Open	6

Code Enforcement Activity Report

April 27, 2015 – May 11, 2015

<u>Junk Cars Inspections</u>	- 0
Pending	- 0
Closed	- 0

<u>Animal Complaints Inspections</u>	- 1
Pending	- 0
Closed	- 1

<u>Abandoned Buildings/Houses</u>	- 0
Pending	- 31
Closed	- 0

<u>Un-Kept Property Inspections</u>	- 0
Pending	- 2
Closed	- 0

<u>Misc. Complaints</u>	- 2
Pending	- 0
Closed	- 2

<u>Total New Inspections This Period</u>	- 3
<u>Total Inspection Year To Date</u>	- 24

Inspections This Period

Phone call from citizen requesting information on city ordinances involving animals.

Phone call from citizen requesting general information on city codes and general information on the city.

Church in city requested information about vehicles beginning driven from private property onto unpaved areas of their property.

Inspections Pending Continued from Last Period

Property on Hwy 25 – Inoperable vehicle removed. Large amounts of debris still on property. Second letter being sent before presenting to city council for abatement.

Norfolk Southern Railroad will clear area behind Scott's Village. Equipment coming from Mobile and RR scheduling to close tracks. Spoke to maintenance supervisor. He advised his superiors determine when equipment will come.

Cases Closed this Period

Church in city requested information about vehicles beginning driven from private property onto unpaved areas of their property. Code enforcement has no violations.

The Abatement Board is awaiting the decision of the finance committee on available funds before beginning the process on the five selected houses.

Council Member Nix complimented Chief Littleton for his department's response to a phone scam which offered to take payment for a traffic fine over the phone.

Chief Littleton cautioned everyone that these are scams. They are trying to trick people into giving them their credit card information. He stressed that we never call anyone to collect fines. This is a form of spoofing.

Chief Bill Reid presented the Fire Department report:

MONTEVALLO

Incident Type Report (Summary)

Alarm Date Between {04/01/2015} And
{04/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
113 Cooking fire, confined to container	1	0.99%	\$0	0.00%
131 Passenger vehicle fire	1	0.99%	\$0	0.00%
143 Grass fire	1	0.99%	\$0	0.00%
	<u>3</u>	<u>2.97%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	14	13.86%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	38	37.62%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.99%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	3.96%	\$0	0.00%
381 Rescue or EMS standby	1	0.99%	\$0	0.00%
	<u>58</u>	<u>57.43%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
441 Heat from short circuit (wiring), defective/worn	1	0.99%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.99%	\$0	0.00%
	<u>2</u>	<u>1.98%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
550 Public service assistance, Other	4	3.96%	\$0	0.00%
551 Assist police or other governmental agency	2	1.98%	\$0	0.00%
553 Public service	1	0.99%	\$0	0.00%
554 Assist invalid	1	0.99%	\$0	0.00%
	<u>8</u>	<u>7.92%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	13	12.87%	\$0	0.00%
6112 No Response	15	14.85%	\$0	0.00%
	<u>28</u>	<u>27.72%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	1	0.99%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.99%	\$0	0.00%

MONTEVALLO

Incident Type Report (Summary)

Alarm Date Between {04/01/2015} And
{04/30/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	2	1.98%	\$0	0.00%

Total Incident Count: 101

Total Est Loss:

\$0

MONTEVALLO

Inspections by Inspector

Date Completed Between {04/01/2015} And
{04/30/2015}

Date	Time	Inspection Type/Occupancy	Hours
0075 DANZER, JONATHAN			
04/07/2015	14:30	200 INSPECTION - General C000003 Cash Max 1205 ASHVILLE RD /100	0.31
04/07/2015	14:56	200 INSPECTION - General S000014 STATE FARM 609 MAIN ST	0.11
04/07/2015	15:06	200 INSPECTION - General 00001 Nails Star 736 MAIN ST	0.09
04/10/2015	09:58	200 INSPECTION - General C000005 Homeland Computer Systems 968-A MAIN ST	0.12
04/10/2015	10:28	200 INSPECTION - General 00008 The Hair Station 968-E MAIN ST	0.02
04/10/2015	10:30	200 INSPECTION - General S000006 SHELBY EMERGENCY ASSISTANCE 620 VALLEY ST	0.12
04/10/2015	10:39	200 INSPECTION - General W000004 Allstate 840 MAIN ST	0.24
04/10/2015	11:11	200 INSPECTION - General W000003 W.E.B.B. PEST CONTROL/ Old Style Constru 915 MAIN ST /3	0.03
04/13/2015	10:32	200 INSPECTION - General K000004 Kimble's "Elegance For Less" 968 MAIN ST /D	0.72
04/13/2015	13:46	200 INSPECTION - General S000017 SUBWAY 818 MAIN ST	0.08
04/13/2015	13:59	200 INSPECTION - General P000002 Trustmark 835 MAIN ST	0.29
04/13/2015	14:29	200 INSPECTION - General R000003 REGIONS BANK 910 MAIN ST	0.17

MONTEVALLO

Inspections by Inspector

Date Completed Between {04/01/2015} And
{04/30/2015}

Date	Time	Inspection Type/Occupancy	Hours
0075 DANZER, JONATHAN			
04/17/2015	10:26	200 INSPECTION - General I000003 It's About Time Barber Shop 709 MAIN ST	0.09
04/17/2015	10:27	200 INSPECTION - General V000002 Main Street Beauty Supply and Fashion 707 MAIN ST	0.05
04/20/2015	10:22	200 INSPECTION - General 000014 Montevallo Chiropractic Center 640 VALLEY ST	0.14
04/20/2015	10:50	200 INSPECTION - General 000012 Family Dentistry 980 MAIN ST	0.16
04/20/2015	13:00	200 INSPECTION - General R000004 Montevallo Family Dentistry 711 WADSWORTH ST /100	0.29
04/20/2015	13:03	200 INSPECTION - General B000003 Montevallo Family Medicine 33 SALEM RD	0.52
04/23/2015	10:00	200 INSPECTION - General 000015 ATF Central Office 262 MAIN ST	0.50
04/28/2015	10:06	200 INSPECTION - General L000004 Doodles Campus Store 935 MAIN ST	0.06
04/28/2015	10:07	200 INSPECTION - General 00010 Correct Means Tax Service 915 MAIN ST /2	0.01
04/28/2015	10:20	200 INSPECTION - General 00009 Bradford Real Estate Group 915 MAIN ST /1	0.03
04/28/2015	10:23	200 INSPECTION - General P000004 PERSONAL TOUCH 915 MAIN ST /4	0.03
Total for Staff: 23			Total Hours: 4.18

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Chief Reid informed the council that we are into the second phase of the \$25,000 micro grant we submitted. This is a good sign. He said we have yet to hear anything, positive or negative, regarding the other grant requests.

Herschel Hale, Chairman of the Arbor & Beautification Board, informed the council that we had a very successful round of Beautification Awards this year. We had the largest number of residential submissions ever. The award signs will be up at the properties another week and a half.

Kirk Hamby, Director of Public Works, informed the council that the Landscape Specialist position has closed. We received seven applications and have narrowed those down to three finalists which we will check references on and interview soon.

Mr. Hamby also reported that the paving on Island Street from Hwy 119 to Park Drive is complete. We also repaired the pothole on Nabors Street. Other than Nabors, we haven't noticed any problems with the new paving. He reported as well that the right-of-ways on Hwy 119 and part of Hwy 25 have been cut by ALDOT. He also noted that our crews are still working to clear various ditches around town. Even with the recent rains, we have not noticed any problem areas.

With regard to Park & Recreation, Mr. Hamby reported that the Ora Lee Jones 5 K event was held last weekend and was well attended. We also have a travel ball tournament coming up next weekend. Last time, 31 teams participated, which was at the same time as the UM graduation.

Council Member Nix noted these teams come to Montevallo from all over.

Mr. Hamby informed the council that we expect State and Dixie Youth tournaments to be held in Montevallo this summer.

Herschel Hale requested that the van we have parked at the Senior Center be relocated because it blocks the view of the park.

Mayor Cost informed the council that ValloCycle was awarded \$1,400 from the UM Green Fund to repair their bikes. Lee Waites will coordinate those repairs with Mr. Hamby.

Ed Davis, the Montevallo Golf Club Pro, reported that the high school golf teams end their season at the course this week. He said the course is always happy to host these teams and the teams were very appreciative of our assistance. We will be working in June with the Boys & Girls Club. Most of our underprivileged youth have never had the opportunity to learn to play golf. We will also host several youth golf camps this summer and have four or five fundraisers scheduled.

Council Member Woodham informed the council that a class at UM has been researching the ethical implications of aquaponic farming.

Council Member Gilbert reported that the schools will close on May 22nd. UM's mini-term ends May 22nd, as well. Their summer term begins May 27th. She then presented the Library Report:

PARNELL MEMORIAL LIBRARY
MONTHLY REPORT
APRIL 2015

CIRCULATION:	3546 Items Charged (Decreased by 17%)	
COMPUTER USE:	619 users (Decreased by 25%) (Computers were unavailable for a week due to installation)	
STORYTIME/4:	78 Children (Increased by 83%)	
MOVIES/4:	132 People Attended (Increased by 140%)	
ADULT PROGRAMS:	81	
CHILDREN'S PROGRAMS:	14	
WEBSITE VISITS SINCE 4/27/15:	1,777	
DEPOSITS:	4/9/15	\$167.19
	4/17/15	\$175.95
	4/21/15	\$1091.96
	4/28/15	\$191.71
	4/30/15	\$80.05
	4/30/15	\$109.65
	4/30/15	\$8244.38
	TOTAL	\$10060.89

Council Member Woodham asked that the Chamber Report distributed by Mr. Gilbert be entered into the record.



Report to IDB & City Council April 2015

The Chamber has renewed 95% of its 2014 membership as of 4/30/15.

The Chamber published and distributed 2,100 copies of the Chamber Chatter in local businesses and schools during the month of March.

On April 8th, the Montevallo Chamber held its regular monthly Board of Directors meeting. The Board reviewed first quarter chamber activities and financial statements. The Citizens Night Banquet was also reviewed with suggestions for improving and making the event better for 2016. Also discussed were the Chamber's involvement in the Meet Me On Main Street Program to be implemented during the Main Street Construction period. The first event is scheduled as a "Kick-Off" in early June. The board also reviewed the Wild Game Cook -Off event and is considering a change in the event structure to increase community and business involvement. The event is Scheduled for early Fall 2015.

On April 9th Steve Gilbert and Mayor Cost attended the Annual Mayors Luncheon hosted by the South Shelby Chamber of Commerce in Columbiana.

The Chamber hosted its monthly Luncheon meeting on April 15, 2015 at Parnell Library. Shane Baugh, Director of Montevallo parks and Recreation was the guest speaker. The meeting was attended by 22 members and guests. Shane provided information on the economic impact that Youth sports have on our community during the regular season and "Travel Ball" Tournaments.

During the Month of April Chamber Director Steve Gilbert met with Trisha Dollard, property manager for Wilson Densmore . They operate the CVS Shopping Center. This discussion was about the re-location of Pizza Hut and the potential uses of the available space in the shopping center. Information was forwarded to Pizza Hut Corporate regarding The Falcon Flex Points Program.

Additional Meetings during April : Mayor Cost, Herman Lehman, Cindy Holsenbeck, and Steve Gilbert met with Marylon Barkin of Main Street Alabama, and James Little of REV Birmingham. This discussion was on Main Street Revitalization and how to garner community and business involvement.

The Chamber is currently working with 2 potential business owners about locating in Montevallo. Jo Ellen Ramsey of Sassy Sisters Boutique - Women's Clothing. Sonia Bertolone (of Joe's Italian) is looking at possible locations in town.



During April our web site had 7,900 unique visits as of 4/30/15. The Chamber Newsletter was downloaded 81 times from the web site and was emailed to ~310 members of our Google Group.

The Chamber Golf Tournament was held on April 23rd. 40 Golfers participated in the event with Lunch provided by Montevallo Piggly Wiggly and Lucky's Foodland. Alagaso's Cook Team prepared lunch for golfers and chamber members in attendance. proceeds from the Tournament provide a scholarships for Montevallo High School Students attending UM.

Chamber Director Steve Gilbert and Cindy Holsembeck conducted a tour of Montevallo for a visiting group of seniors on April 24. The group of 12 consisted of members of the Anglican Church that were attending an area conference at the Church of the Holy Comforter in Montevallo.

Chamber Director Steve Gilbert attended the MDCD meeting on April 27 at Parnell Library.



Report to IDB & City Council March 2015

The Chamber has renewed 85% of its 2014 membership as of 3/31/15. We have also added new business members: Good Shepard Funeral Home and Candlewood Inn and Suites . Adele Nelson and Jim Moore joined as individual members. Montevallo Family Dentistry joined as a Premium Member. The American Diabetes Association joined as a Non-profit Organization.

The Chamber published and distributed 2,100 copies of the Chamber Chatter in local businesses and schools during the month of March.

On March 4th, the Montevallo Chamber held its regular monthly Board of Directors meeting. Edna Felton, of Alabama Power Company, has been appointed to the Board of Directors. The Board is also reviewing a proposal from The Greater Shelby Chamber to form a working partnership to share programming and offer expanded services.

The Chamber hosted its monthly Luncheon meeting on March 18, 2015 at Parnell Library. Elise Warren of Technical Knock-Out was the guest speaker. The meeting was attended by 25 members and guests. Mrs. Warren provided information on the benefits of Electronic recycling and how the company processes donated electronics. The annual recycling day was held on March 21st at the City Recycling Center. 3,100 pounds of electronics were collected bringing our 3 year total to just over 12,000 pounds. That is 6 and half tons of electronics not going to our landfill.

On March 19th The Montevallo Chamber joined , the Calera, South Shelby and Greater Shelby Chambers for a Speed Networking Event at Rolling Hills Conference Center. The event drew over 80 participants and provided excellent business net working opportunities for the communities represented.

During March our web site had 6,851 unique visits as of 3/30/15. The Chamber Newsletter was downloaded 79 times from the web site and was emailed to ~308 members of our Google Group.

The 37th Annual Citizens' Night Banquet was held on Thursday, March 26, at Anna Irvin Hall on the UM campus. Dr. Terry Sutton of the Montevallo First Baptist Church was presented with the 2015 Civic Leader of the Year Award. The Chamber also inducted the first class of honorees into the Montevallo Business Hall of Fame. Inductees have been in business for 20 years or longer and provided support for the



community and the Chamber. The first class consisted of Montevallo Drug, Lucky's Foodland and The Type Shop. A perpetual plaque is on display in the Chamber office with the names of each class of inductees.

Chamber Director Steve Gilbert attended the MDCD meeting on March 23.

Farmer's Market Information packets were prepared and mailed to previous participating vendors. This year the Market will begin on June 1st and continue until August 17th (12 weeks). The Market will operate every Monday from 3 to 6 PM on the lot behind Montevallo First Baptist Church.

Council Member Woodham noted that the Chamber's fundraiser tournament at the golf course was a success. She also mentioned other highlights of the reports.

Council Member Woodham pointed out the bills include \$14,000 for our auditors and \$7,000 for City Hall engineering. All of the items are budgeted. She also noted that the Finance Committee made two recommendations which are on the Agenda" 1) The Golf Course item; and 2) The property abatement item.

Council Member Woodham discussed the need to reschedule our next Finance Committee meeting. It was suggested that the Finance Committee meeting be held at 4:30 immediately prior to the Council meeting on June 8th.

Mayor Cost submitted a donation letter from the family of J.A. Brown.

*Hollie C. Cost, Mayor
City of Montevallo
545 Main Street
Montevallo, AL 35115*

Dear Mayor Cost:

As we discussed, my father, J.A. Brown, would like to make a lasting contribution to the City of Montevallo. In addition to funding the mural project we discussed on the historic Walker

building, my father would like to work in conjunction with the City to fund two projects: 1) The purchase and restoration of the Serendipity Building; and 2) A building façade improvement grant program for Main Street buildings.

For his part, my father is willing to donate \$25,000 toward the purchase of a Main Street building or other downtown improvements and another \$25,000 to be used as matching funds for a \$250,000 CDBG grant for façade improvements. He sees this as playing his part in a greater downtown redevelopment effort. For the city's part, obviously you are already helping to fund improvements on Main and Middle Streets, in addition to the other things you've already done. But it is also his understanding that the City is considering joining the Main Street Alabama program and hiring a fulltime Main Street Director. In light of that fact, my father is excited to make these funds available as described.

His hope is that the new Main Street Director will be able find the additional grants, tax incentives or other funding necessary to restore the Serendipity Building and ultimately sell or lease it to someone who can bring new life and activity to that spot on Main Street, as well as additional revenue into the city's coffers. Similarly, he hopes the Main Street Director will be able to manage the façade improvement grant program and transform the remainder of the buildings throughout Montevallo's historic downtown.

You know my father. He has always strived to get the biggest bang for his buck, so to speak. As such, he appreciates the fact that the money he is offering to donate to the city will be matched several times over by funding available through the CDBG grant and the additional funds the city will be investing in the Main Street program. Therefore, if the city is willing to go after the CDBG grant and adequately fund a new Main Street program, we are prepared to make a \$50,000 donation as described.

We are anxious to move forward with you on these projects. Please let me know if this offer is acceptable to the Council.

Sincerely yours,

Pam Phagan

The Mayor noted the Brown family's gift is intended to help us redevelop the downtown area. She pointed out that they hope we will become a Main Street community and hire a director to oversee the downtown revitalization. She said she hopes the council will accept the family's most gracious gift.

Council Member Nix expressed his concern over accepting the gift and obligating the city to buy a building or hire new personnel. The Mayor explained that the donation includes \$25,000 for a match for a CDBG grant to improve store fronts, the other \$25,000 is to be used a building or some other unspecified improvements downtown. We are not obligated beyond that.

Council Member Woodham commented that as long as the city is not obligated to buy a building or hire someone she is in favor of accepting this most generous donation.

The Mayor noted that we will need to reschedule our next council meeting because of the Memorial Day Holiday. The council discussed moving it to Tuesday, May 26th.

The council also discussed the request to waive the vendor fees at the Farmer's Market. Mr. Gilbert explained that this applies to non-growers. Growers are already excluded.

The council then discussed the recommendation from the Finance Committee to authorize the Mayor to "Administer the Orderly Transition of the Management of the Golf Course Back to UM on or Before the Lease Termination Date (Oct 2016)." The Golf Board has requested that the City extend the UM lease from 2016 until 2019 in order to lease a new fleet of golf carts.

Mayor Cost stressed that this recommendation is to oversee the orderly transition of the course back to UM, not to close the course. Council Member Nix reiterated this.

Mayor Cost informed those in attendance at the Work Session that there will be an opportunity during the regular meeting for public comments on this recommendation.

The Council also discussed the Finance Committee's recommendation regarding funding for the abatement of dilapidated housing. Specifically, the Finance Committee Recommends Amending budget:

Increase 4151.40030 Business Licenses to \$449,483 (Revenue)
Increase 4242.82020 Contract Services to \$30,000 (Expense)

With regard to the Incredible Health Farms proposal, Janice Seaman, Chairperson of the IDB, informed the council that the IDB has recommended that it be the primary lessee and sublet the parcel to Incredible Health Farms. The IDB is willing to help fund the required improvements to the site. However, they ask that the city assist with personnel, etc where possible. The City Clerk expressed his opinion that this would be the best option for the city.

**Montevallo City Council Meeting
May 11, 2015
6:00 p.m. at City Hall**

Mayor Hollie Cost and Council members Willie Goldsmith, Jason Peterson, Rusty Nix, Sharon Gilbert and Dee Woodham were in attendance.

Pledge of Allegiance

Meeting Called to Order - Mayor Hollie Cost called the meeting to order at 6:00 p.m.

Council Member Nix made a motion to approve the Minutes from April 27, 2015 as presented. Council Member Peterson seconded. ALL AYES . . . MOTION APPROVED.

Student Recognitions / Awards - NONE

However, Mayor Cost informed the council that members of the Leather & Lace Motorcycle Club were in attendance and presented them with a Motorcycle Awareness Month Proclamation:

**PROCLAMATION
FOR
MOTORCYCLE AWARENESS MONTH**

- **WHEREAS Alabama's** climate and scenery make motorcycle riding an attraction in the beautiful state of **Alabama**, and riders consider our roadways to be some of the best for riding; and
- **WHEREAS**, motorcycles are increasingly used as a regular means of transportation; and
- **WHEREAS**, the motorcycle is an energy-efficient vehicle that reduces fuel consumption, traffic and parking congestion; and
- **WHEREAS**, the motorcycle is an important form of transportation for commuting, touring and recreation; and
- **WHEREAS**, as a matter of safety, it is necessary to develop appropriate driving habits to handle these vehicles on **Alabama** roadways; and
- **WHEREAS**, to prevent injuries and deaths on **Alabama's** roadways, motorcyclists and motorists must be vigilant in their efforts to share the road and ensure the safety of everyone; and
- **WHEREAS, Motorcycle Safety Awareness Month** raises public awareness for a lifetime of safe motorcycle riding; and

- **WHEREAS**, the International women’s Motorcycle Club, **Leather & Lace Motorcycle Club**, is committed to increasing the safe operation of motorcycles by promoting rider safety education programs; their goal is to alert the motorists of the town of **Montevallo, Alabama**, to:

SHARE THE ROAD and

- **WHEREAS**, **Motorcycle Safety Awareness Month** is designed to increase public awareness about motorcycles and to encourage their safe and proper use among motorcycle riders,

NOW, THEREFORE, I, Dr. Hollie Campbell Cost, Mayor of Montevallo, in the great state of **Alabama**, in recognition of over 103,586 registered motorcyclists statewide, and in recognition of the continued role of **Leather & Lace Motorcycle Club** as a promoter of motorcycle safety, education and awareness, do hereby proclaim in the month of **May 2015** as **Motorcycle Safety Awareness Month** in the **City of Montevallo** and ask all citizens to join in a concerted effort to promote awareness, mutual respect, and safety on our roads.

Mayor Hollie Campbell Cost

Opportunities for citizens to speak to the Council

Clay Arnold of Fairview addressed the council to inquire as to what will happen to the two fulltime city employees that work at the course if we transfer it back to UM.

Mayor Cost explained that her understanding was that at that point they would no longer be employed by the city.

Mr. Arnold asked if they would be hired by UM.

Mayor Cost said she did not know. It would be up to UM.

Mr. Arnold and another employee asked about seniority.

Mayor Cost explained that she did not believe seniority would come into play in this instance but would check with our attorney.

Ed Davis made an announcement for Henry Emfinger: “On Friday night at 10:30 p.m., 5/15/15, the Aldrich Coal Mine Museum will be featured with Fred Hunter. Please watch.”

Dr. Earl Cunningham addressed the council in support of the Golf Course. He said that maintaining the course as a city-run amenity is a quality of life issue. He suggested the \$25,000 or so it costs the city to operate the course each year is worth the investment. He suggested the council postpone consideration of this issue another 30 days in order to investigate our options

more fully. He cautioned that closing the course could have some unanticipated consequences to the city.

Allison Welcome requested an update on her request that the city construct a secondary entrance into her neighborhood.

Mr. Hamby informed her that they investigated the request and determined that adding another route into the neighborhood off of CR 203 was not feasible. Similarly, he doubted that the county would be willing or able to put a road in off of CR 10.

Mayor Cost assured Ms. Welcome that we will check again with the county to see if anything can be done.

Albert Jones thanked the council for their help promoting the Ora Lee Jones 5 K event. He said they raised \$9,000 for scholarships for our students.

Julie Smitherman, a local business owner, asked about the ownership of the golf course. The Mayor explained it is owned by UM and leased by the city. The lease expires in October of 2016. Ms. Smitherman also asked about the water meter at Moore's Crossroads. Mr. Hamby said the meter should be fixed but said he would check it to make sure. Ms. Smitherman said that the Centralla Garden Club needs it to keep the plants at the Welcome Sign watered.

Bill Reid addressed the council as a member of the Golf Club. He asked why the course lease had to be extended in order to lease new golf carts.

Ed Davis explained that the request for the new carts involves a four year lease. He said the new lease will save the course money. He suggested we do not necessarily need to extend the course lease in order to lease the new carts.

Mayor Cost explained that it is fiscally irresponsible for us to obligate our city to a four year lease on new golf carts if our lease on the course itself expires in a year and a half. The same issue came up the last time we leased new carts and at that time we extended the golf course lease to coincide with the lease of the carts.

Bill Reid noted that on weekends the course is filled with people from outside of Montevallo who come here and spend money because of the course.

Mayor Cost said that the course's financial benefit to the city has been one of those unanswered questions which the council has been trying to get from the golf board for quite some time.

Steve Gilbert asked if discussions have begun with UM regarding the lease.

Julie Smitherman asked if UM wants the course back.

Mayor Cost reiterated that the recommendation before the council is to authorize her to enter into those types of discussions so we can ensure that the transition back to UM is orderly. In response

to other questioners, the Mayor said she had no sense at this point what UM may want to do with the course.

Tim Storey suggested we should put more money in the course to make it better and more attractive to retirees.

Don Hughes pointed out that the course has had financial problems for quite some time. Mayor Cost reminded everyone that the course has lost anywhere from \$25,000 to over \$50,000 per year in recent years. Over the past 10 years, the city has put over \$240,000 into the golf course.

Ed Davis stated that the golf course did not start losing money until the economic downturn in 2007. It has lost approximately \$25,000 per year, which is a small portion of the city's overall budget. In comparison to the benefits the course brings to the city, he said he felt that was a fair investment.

Dolly Davis mentioned that other courses lose \$240,000 every year.

Another attendee suggested the city pays far more to support its Little League program each year.

Committee Reports and Consideration of Bills:

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement)– Discussed earlier.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) – Discussed earlier.

Recreation, Preservation and Community Development (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) – Discussed earlier.

Education, Arts & Outreach (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) – Discussed earlier.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber) – Discussed earlier.

Consent Agenda: NONE

New Business

Donation Letter – Council Member Goldsmith made a motion to accept the donation from the Brown family. Council Member Gilbert seconded. Council Member Nix said he wanted to be clear that this acceptance would not obligate us to buy a building or hire anyone. The Mayor said that was correct and called for the vote. ALL AYES . . . MOTION APPROVED.

Reschedule May 25 Council & Finance Committee Meetings – As discussed earlier, Council Member Nix made a motion to reschedule the council meeting to Tuesday, May 26th at its regular time and the Finance Committee meeting to June 8 at 4:30. Council Member Peterson seconded. ALL AYES . . . MOTION APPROVED.

Waiver of Vendor Fees & Licenses for Farmers Market – Council Member Nix made a motion to Waiver of Vendor Fees & Licenses for the Farmers Market. Council Member Woodham seconded. ALL AYES . . . MOTION APPROVED.

Finance Committee Recommends Authorizing Mayor to Administer the Orderly Transition of the Management of the Golf Course Back to UM on or Before the Lease Termination Date (Oct 2016) – Council agreed to postpone this item until June 8 and to have the HR related questions answered.

With regard to Housing Abatement, Council Member Woodham made a motion to accept the Finance Committee’s Recommendation to amend the budget as follows:

Increase 4151.40030 Business Licenses to \$449,483 (Revenue)
Increase 4242.82020 Contract Services to \$30,000 (Expense)

Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.

Old Business

Incredible Health Farms Proposal – Council Member Nix noted that this proposal fits the plans for Shoal Creek Park extremely well. Council Member Woodham asked when our final public input session regarding the park will be. The City Clerk said he would get with the architects and set a date. Julie Smitherman suggested the property be opened up in advance of the meeting so that people who have not seen the property can visit. Mayor Cost said we may even be able to shuttle people over to the property from the library.

The decision on the proposal was postponed to a subsequent meeting as discussed earlier.

National Police Week Proclamation –

Mayor Cost said she could have signed this proclamation as Mayor, but given its importance, wanted the council to express their support, as well. Chief Littleton read the following:

In 1962, President John F. Kennedy signed the Public law 87-726 designating May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week. While the actual dates change from year to year, National Police Week is always the calendar week, beginning on Sunday, which includes May 15th.

According to statistics, an average of one law enforcement officer is killed in the line of duty every 58 hours in the United States. More than 20,000 law enforcement officers have been killed in the line of duty since 1791. Over the past decade, there have been an average of 149 deaths, 58,930 assaults and 15,404 injuries per year nationwide on law enforcement officers. The State of Alabama has had 530 duty related deaths.

One of our own, Montevallo Police Officer Michael Mooreland, was killed in the line of duty July 21, 1978, during a vehicle pursuit. These men and women put their lives on the line everyday to keep their community and citizens safe. Please remember our fallen brothers and sisters during National Police Week and offer a word of encouragement to your local law enforcement officers.



Patrolman

Michael Lee Moreland

Montevallo Police Department, Alabama

Age: 23

Tour: 1 year

Badge # 405 (Retired)

End of Watch: Friday, July 21, 1978

Council Member Goldsmith made a motion to approve the Proclamation. Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.

The Council thanked Chief Littleton and his officers for all they do.



FEDERAL LEGISLATION ON LOWERING FLAG TO HALF-STAFF ON MAY 15TH

Fifty-three years ago, in 1962, President John F. Kennedy signed the Public law 87-726 designating May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week. The law was amended by the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322, signed by President Bill Clinton, directing the flag of the United States be displayed at half-staff on all government buildings on May 15th each year. While the actual dates change from year to year, National Police Week is always the calendar week, beginning on Sunday, which includes May 15th.

Proclamation for National Police Week

Whereas, The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

Whereas, the members of the Montevillo Police Department play an essential role in safeguarding the rights and freedoms of the City of Montevillo; and

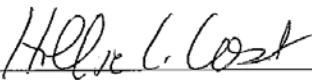
Whereas, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and weak against oppression; and

Whereas, the men and women of the Montevillo Police Department unceasingly provide a vital public service;

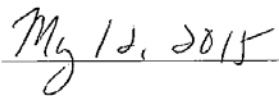
Now, therefore, I, Mayor Hollie C. Cost, call upon all citizens of the City of Montevillo and upon all patriotic, civic and educational organizations to observe the week of May 10th through May 16th 2015, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered and dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of the City of Montevillo to observe the 15th of May 2015, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In witness thereof, I have here unto set my hand and caused the Seal of the City of Montevillo to be affixed.



Hollie C. Cost, Mayor



Date

Board Appointments

Vallocycle – Susan Caplow & Meg Waites

Council Member Nix made a motion to suspend the rules and leave the regular order of business to appoint members to the ValloCycle Board. Mayor Cost and Council Members Goldsmith, Peterson, Nix, Gilbert and Woodham VOTED AYE . . . MOTION APPROVED.

Council Member Peterson made a motion to appoint Susan Caplow and Meg Waites as members to the ValloCycle Board. Mayor Cost and Council Members Goldsmith, Peterson, Nix, Gilbert and Woodham VOTED AYE . . . MOTION APPROVED.

Council Member Woodham made a motion to return to the regular order of business. Mayor Cost and Council Members Goldsmith, Peterson, Nix, Gilbert and Woodham VOTED AYE . . . MOTION APPROVED.

Other Business:

Janice Seaman, Chairperson of the Historical Commission, informed the council that the Commission held a public hearing on April 23, 2015 to adopt the Downtown National Historic District as a local Montevallo Historic District complete with a set of building guidelines.

Council Member Woodham said she attended that meeting and had questions she hoped Mary Shell with the State Preservation Office could clarify. Council Member Nix suggested that we invite Ms. Shell to attend the next public hearing. The Council's public hearing was set for June 8, 2015.

Ordinance No._____

**AN ORDINANCE TO DESIGNANTE THE MONTEVALLO
DOWNTOWN HISTORIC DISTRICT**

Be ordained by the City Council (herein called the "Council") of the City of Montevallo, Alabama (herein called the "City") as follows:

Section 1. **FINDINGS.** The council has determined and hereby finds and declares that the following facts are true and correct:

(a) The Montevallo Downtown Historic District is a geographically definable area, which contains buildings, structures, sites object, landscape features and works of art or a combination thereof that are associated with events that have made significant contributions to the broad patterns of Montevallo's history.

(b) The City of Montevallo Historic Preservation Commission (hereinafter referred to as the "Commission") heretofore conducted a survey of the properties located in the Montevallo Downtown Historic District in accordance with the rules and regulation of the Alabama Historical Commission.

(c) Based on its survey of the Montevallo Downtown Historic District, the Commission found and determined that the buildings, structures and sites in said district are identified with or represent a significant aspect of the cultural, political, economic and social history of the City.

(d) The commission heretofore designated on 23rd day of April, 2015 at 6:30PM in the Montevallo City Hall as the date, time and place to hold a public hearing on the proposed recommendation of a historic designation of the Montevallo Downtown Historic District.

(e) Notice of the public hearing was heretofore given by written notice of the hearing and was mailed by certified mail not less than ten (10) days nor more than twenty (20) days prior to the date set for the public hearing to all owners and occupants of properties within the proposed Historic District as required by ordinance

(f) Based on the report of the Commission, it is necessary, advisable and in the interest of the City and in the public interest that the Council designates the Montevallo Downtown Historic District area as a historic district in order to provide for the protection, enhancement and preservation of the properties within said district.

Section 2. DESIGNATION OF HISTORIC DISTRICT. The Montevallo Downtown Historic District area is hereby designated a historic district to be known as the "Montevallo Downtown Historic District." The boundaries of said historic district are described as follows:

A map depicting the boundaries of the Montevallo Downtown historic District is attached hereto as "Exhibit A" and incorporated herein by reference thereto.

Section 3. IDENTIFICATION OF OWNERS. The owners of the properties included in the Historic District are identified in the relevant property tax rolls and a list of said owners is attached hereto.

Section 4. IDENTIFICATION OF TENANTS. The tenants of the properties, if different than the owners, included in the Historic District were identified by relevant property tax rolls and utility records and a list of said tenants is attached hereto as Exhibit "C: and incorporated herein by referenced thereto.

Section 5. CERTIFICATE OF APPROPRIATENESS. No change in the exterior appearance of any building, structure or site within the Montevallo Downtown Historic District may be erected or demolished unless and until a Certificate of Appropriateness for such change, erection or demolition is approved by the Commission.

Section 6. NOTICE OF DEISGNATION OF HISTORIC DISTRICT. The Commission is hereby directed and authorized to give notice in writing of the

designation of the Montevallo Downtown Historic District to all agencies of the municipality and to all owners of property included in the historic designation.

Section 7. **OFFICIAL MAP.** Boundaries of the Montevallo Downtown Historic District shall be shown on the official zoning map of the City and a copy of said map shall be available for inspection by the public in the Planning Department of the City of Montevallo.

Section 8. **EFFECTIVE DATE.** This ordinance shall become effective upon adoption, approval and publication as required by law.

Section 9. **PUBLICATION.** The City Clerk is hereby directed to cause a copy of this ordinance to be published in the Shelby County Reporter.

ADOPTED AND APPROVED by the City Council of the City of Montevallo, on this the _____ day of _____, 20_____.

1. STYLE

Respect the original design of the building.

In terms of style, a basic premise of historic preservation is “to thy building’s own style be true.” In other words, do not attempt to make a building look earlier or more ornate than it is.

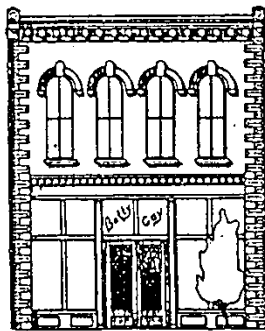
PRESERVATION. Preserve and retain original architectural details and character - defining features of a building. Repair, rather than replace, the existing historic details and ornamentation. **[See Preservation Brief No. 17]**

ALTERATIONS. Preserve older alterations that have achieved historic significance based upon their age (older than 50 years) or design character. More recent or modern alterations that are not historically significant may be removed.

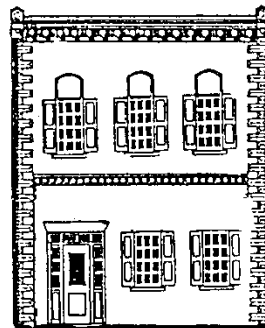
REPLACEMENT FEATURES. Replacement of missing architectural elements should be based on accurate duplication of original features. Avoid adding details which make the building appear older, younger, more ornate or plainer than it was originally.

REPLACEMENT MATERIALS. When repairing or replacing lost or deteriorated features, it is always best to use the same material as the original feature. If a substitute material is employed, it should visually duplicate historic materials, with particular attention to color and texture. Choose a substitute material that has physical properties similar to historic material and take into consideration factors such as durability, thermal expansion and moisture penetration. **[See Preservation Brief No. 16]**

REPLACEMENT DESIGN. Where accurate reconstruction of an element is not possible due to an absence of historical evidence or documentation, then a new design that relates to the building in general size, scale and material may be considered. Do not add fake historic designs or theme images such as the “wild west” or the “ye olde Colonial” look.



Appropriate: historic features preserved

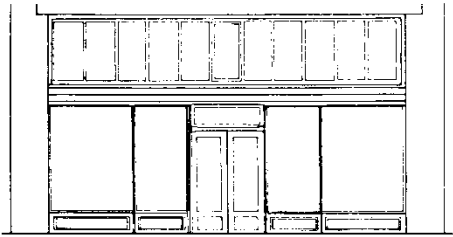


Inappropriate: windows and door altered

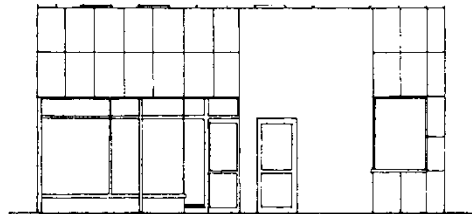
2. EXISTING STOREFRONT

Preserve existing historic storefronts. Retain characteristic storefront features.

DISPLAY WINDOW. Maintain the original dimensions and transparent nature of the display window. Do not add small paned windows or reflective glass. [See Preservation Brief No. 11]



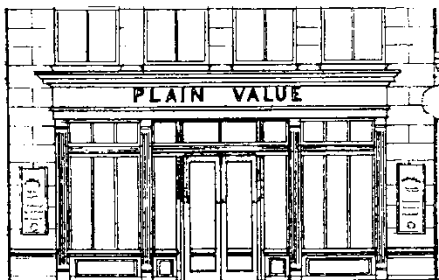
Appropriate: original large display window



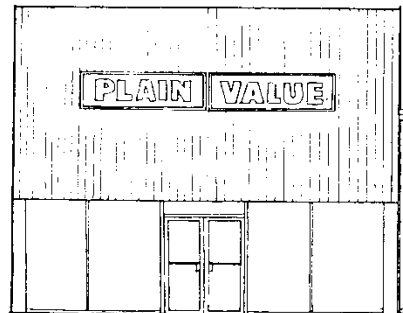
Inappropriate: change in size of display window

COLUMNS. Maintain cast iron columns and brick and stone piers that frame the storefront.

TRANSOM. Retain original shape and transparency of the transom. Do not locate signs in a manner that will cover the transom. If an interior ceiling has been lowered below the transom windows, it should be recessed from the storefront. Do not place air conditioning units in the transom.



Appropriate: original transom above display window



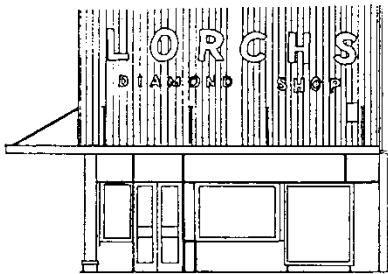
Inappropriate: transom concealed

3. RECONSTRUCTED STOREFRONT

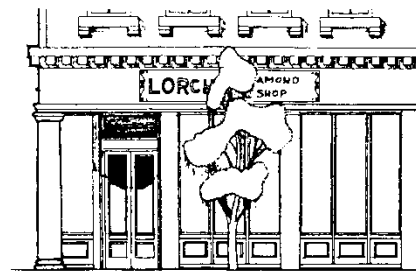
Storefront reconstruction should be based upon physical evidence and historical documentation.

When the original façade no longer exists, one option is to re-create the façade and storefront.

STOREFRONT RECONSTRUCTION. Reconstruction of a historic storefront should be based upon physical evidence and/or historical documentation. Documentation that may be used to help define a building's appearance, style or character include photographs, post cards, maps (e.g., Sanborn Fire Insurance Maps), atlases, historical descriptions, building records, company records or files, et al. Historical documentation or background about a particular building may be obtained by contacting local historical societies, local and statewide libraries and/or the Alabama Department of Archives and History.



Altered storefront

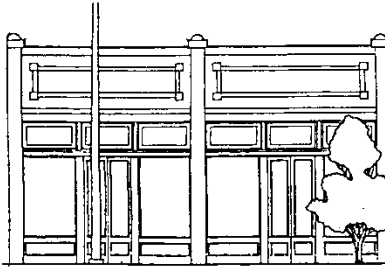


Rehabilitated storefront based on historic photo

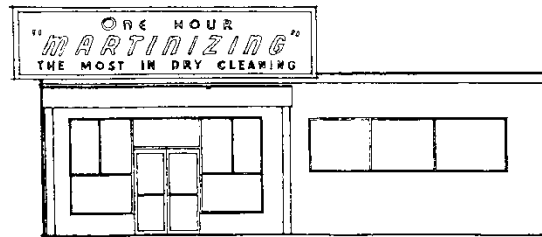
4. NEW STOREFRONT

If documentation of the original storefront does not exist, design a new storefront that is compatible with the materials, size, scale and character-defining features of nearby buildings.

NEW DESIGN. Respect the original design of the building and visual character of the district when designing a new storefront. Do not add early colonial features, attempt to create a theme, or make a building more ornamental than it originally was. The new design should incorporate characteristic elements of a traditional storefront, including the display window, transom, recessed entrance and bulkhead, using compatible materials. **[See Preservation Brief No. 11]**



Appropriate: design with traditional elements



Inappropriate: new design without display window

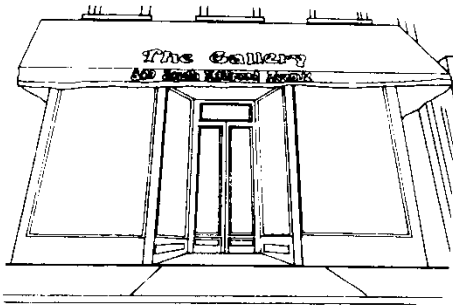
5. AWINGS

Awnings should be compatible with the design of the building and the streetscape.

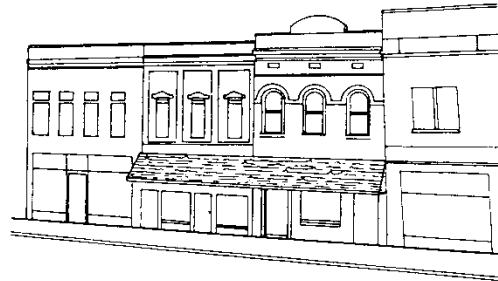
PRESERVATION. Preserve original canopies and awning hardware where feasible.

MATERIALS. Fabric awnings are appropriate. Vinyl coated canvas and acrylic awnings may be acceptable. Metal awnings may be appropriate in some cases. Rough sawn wood, plastic or asphalt shingle awnings give an immobile, hard, mansard-like appearance and are inappropriate.

DESIGN. Retractable or fixed standard shed-type canvas awnings are appropriate. Fake mansard roofs and rustic wood shingle awnings are inappropriate. Carefully coordinate the awning color with other building design features.

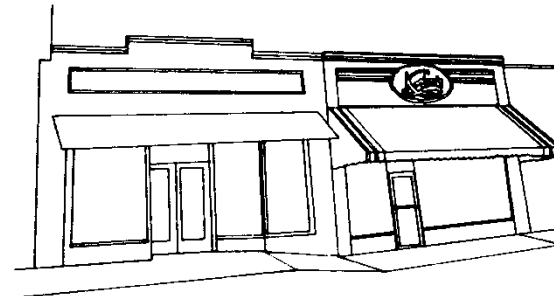


Appropriate: shed fabric awning



Inappropriate: wood shingle awning

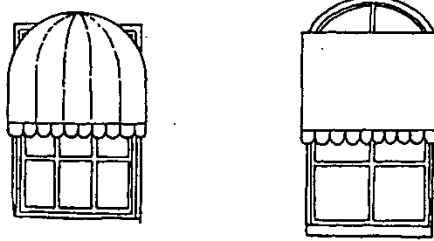
LOCATION. Awnings should fit the dimensions of the storefront within the masonry opening and should not obscure architectural details. Mount the awning just above or just below the transom. Where feasible, align the awning so that it is at the relatively same height as others on the block.



Appropriate: awning above transom window

AWNINGS – Continued

UPPER STORY WINDOW AWNINGS. Upper story awnings should fit inside the window surround. Arched windows should have awnings shaped like the curvature of the arch. Rectangular windows should have rectangular awnings.



Inappropriate: awning does not fit shape of window

6. SIGNS

Signs should complement, rather than compete with, the character of the building and the downtown area.

Signs can greatly affect the appearance of individual buildings as well as the general overall character of the Downtown district. They provide information, color, vitality and interest to the streetscape and should create a sense of unity and definition to the Downtown. Signs should be evaluated based upon their location, type, materials, size, design and lighting.

LOCATION. Signs should not cover or obscure architectural features of a building or neighboring buildings. Locate signs on flat, unadorned parts of the façade or paint directly onto the glass storefront. Hanging signs should not project more than 40 inches beyond adjoining buildings or obscure the view of the streetscape. A hanging sign should be at least 8 feet off the ground. Signs should not be located on the roof. They should be generally aligned with others in the area in order to create a more uniform appearance.



Appropriate: sign located above storefront



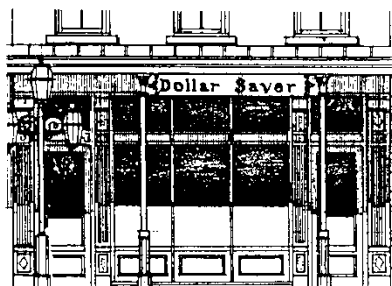
Inappropriate: sign obscuring upper story windows

TYPES. A variety of signs may adorn a building, but, as a general rule, a business should not have more than three signs. Awning signs and small façade sign panels can attract the attention of passing motorists or pedestrians across the street. Signs painted on storefront windows and doors attract the attention of pedestrians. Hanging signs should be attached so that they do not damage the wall surface. Attach signs through joints in the masonry rather than to the brick itself. Moveable or portable signs are not appropriate.

MATERIALS. Sign materials should be compatible with those of the historic building. Traditional signs were often painted on finished wood or metal panels. Signs painted onto fabric awnings are effective. Unfinished plywood and plastic signs are not appropriate in the Downtown area.

SIGNS – Continued

SIZE. Sign size should be determined by the scale of the building, not whether the sign is meant to be viewed by a passing motorist or pedestrian. Generally, lettering should not exceed 18 inches in height.



Appropriate: sign in scale with building

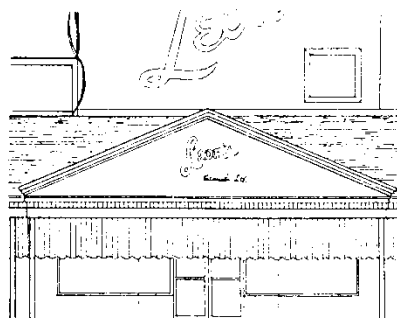


Inappropriate: sign and lettering too large for building

DESIGN. Signs should be designed to fit the character and style of the building. New signs should not attempt to look older than the building. Colonial designs are not appropriate on Victorian buildings. Custom signs are preferable to mass-produced, standardized signs. Simple designs, which are subordinate to the building, are appropriate. Where several businesses occupy a building, it is best to coordinate the signs. The use of symbolic, three-dimensional signs, such as the red and white barber's pole, is encouraged.



Appropriate: traditional custom sign

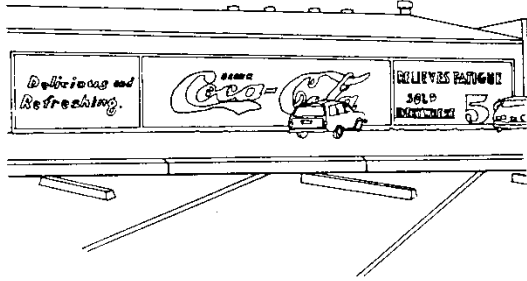


Inappropriate: Colonial style sign & too large

LIGHTING. Sign lighting should be subdued or indirect. Internally lit plastic signs are not appropriate, although in some cases, neon signs may be appropriate. Incandescent lights are preferable to the harsh, cold appearance of fluorescent lights. Flashing lights are not appropriate.

SIGNS – Continued

HISTORIC SIGNS. Retain surviving historic signs whenever possible. Preserve signs that: reflect the history of a building or district; are characteristic of a particular historic period or style; are associated with events, people or places; are evidence of the history of a product or business; display excellent craftsmanship, use of materials or design; or are incorporated into the building's design or physical fabric. [See Preservation Brief No. 25]



Preserve: history of product



Preserve: part of physical fabric

SIGN ORDINANCE. Sign guidelines may need to be supplemented with a sign ordinance to better define acceptable signage.

7. UPPER STORY WINDOWS

Preserve the size, shape, details and transparency of upper story windows.

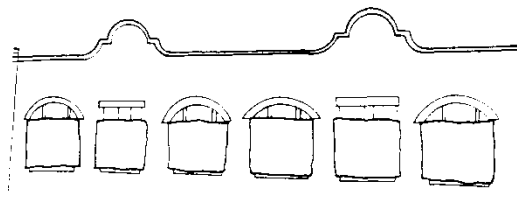
Upper story windows are an important character-defining element of multistory commercial structures, which should be preserved and maintained.

PRESERVATION. The glass, sash, hardware and window surrounds, including the lintel or decorative window hoods, should be preserved and maintained. Add shutters to the exterior only if they originally existed. Shutters should be operable or should at least appear operable; when closed over an opening, they should fit the size of the opening. **[See Preservation Briefs No. 9 and 10]**

RE-ESTABLISHMENT. The upper floors in many Downtown areas have fallen into disuse, leading to many closed or boarded up windows that create a negative, detracting image and appearance. Consider reopening closed or blocked windows. In some cases, closed exterior shutters may be used to define original window dimensions. Instead of boarding up windows when the second story is not in use, hang curtains or interior shutters to give the building an occupied appearance.



Appropriate: curtains and shutters



Inappropriate: boarded up windows

REPLACEMENT. Replacement windows are only recommended when historic windows cannot be rehabilitated. When replacement windows are installed, they should match the historic window in size, style and materials and have the same number and configuration of panes. Reflective, dark or tinted glass is not appropriate. Interior storm windows are preferable to exterior ones. Wood windows are recommended, but painted metal windows may be acceptable. **[See Preservation Brief No. 3]**

8. UPPER FLOOR ACCESS

Improve access to the upper floors where feasible.

The upper floors in many downtown commercial buildings are unoccupied, often due to inadequate accessibility. Better access is an important issue in the design, rehabilitation and reuse of the upper floor spaces.

BETTER ACCESS. New and/or improved means of access should be incorporated into multistory structures where necessary to allow the reuse of upper floor spaces.

LOCATION. New stairs, elevator shafts and balconies, where required, should be located on the rear or side façade of the building. Consider opportunities to share exit stairs with adjacent buildings to minimize construction costs and potential façade intrusions. New stairs should be of a simple design and should not attempt to create a historical appearance.

9. DOORS

Preserve the original front doors and opening.

PRESERVATION. The original size and shape of door openings should be maintained, not closed, covered or infilled. Original doors and door hardware should be repaired and maintained. Replacement doors, when necessary, should be compatible with the original doors in terms of style, size, material and glass panel configuration.

NEW OPENINGS. When the creation of a new opening is necessary in order to meet fire codes, they should be located on sides or to the rear of buildings, rather than on the front. New openings, when required, should be compatible in scale, size, proportion and placement to historic openings.

10. REAR ENTRANCES

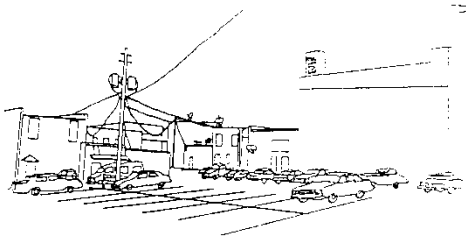
Develop and enhance rear and alley entrances for public and/or service use where feasible.

The creation of new entrances and the improved appearance of existing entrances at the buildings rear is increasingly important for public use and convenience as more off-street parking facilities are developed behind existing buildings.

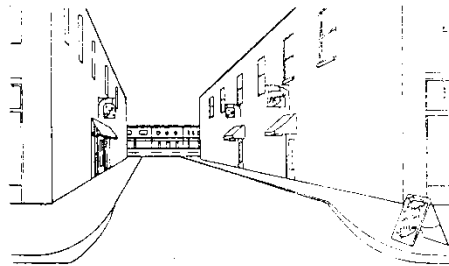
SIGNAGE. When the rear façade of a building is visible to the public and/or accessible from a parking lot, an awning or signage that identifies the establishment and designates the point of access is important. On rear and alley entrances, use a smaller version of the main sign to identify the entrance.

LIGHTING. Provide lighting at the rear entrance which is appropriate in size, type and scale.

MATERIALS AND COLORS. Employ materials and colors that coordinate with the main façade so that customers will learn to recognize both entrances as related to the same business.



Opportunity: no signs, awnings or color



Solution: awning and sign

11. ROOFS

Preserve the original roof form.

The roofline is a distinguishing feature of most downtown commercial buildings that should be preserved.

SLOPE. Preserve the pitch of the original roof. Roofs of most commercial buildings have a parapet wall in front of a flat roof; however, in some cases, historic commercial buildings have gable, hip or mansard roofs. Adding a new, imitation mansard roof is not appropriate.



Appropriate: original mansard roof



Inappropriate: removal of roof pitch

ADDED FEATURES. Skylights or roof decks that are not visible from the street may be acceptable.

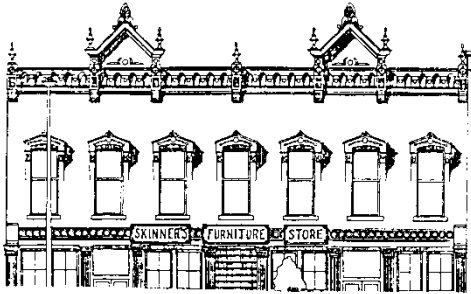
MAINTENANCE. Retain and preserve original roofing materials where feasible. Regularly maintain your roof as a shelter against water penetration. Clean and maintain the roof drainage system.

12. CORNICES

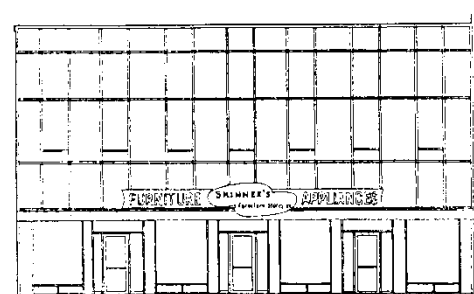
Preserve the ornamental cornice and parapet.

The upper part of the façade is an especially important ornamental feature on the many Downtown commercial buildings in Alabama communities. Most Downtown commercial buildings have flat roofs and parapets that often display corbelled brickwork or ornamental cornices.

MAINTENANCE. Brick, stone or metal cornices and parapets should be retained and maintained. They should not be altered or removed.



Appropriate: maintained cornice and parapet



Inappropriate: removed cornice and parapet

RECONSTRUCTION. Reconstruction of a cornice should be based on physical evidence and/or historical documentation. When exact reconstruction of details is not feasible, consider developing a simplified interpretation of the original. Missing sections or parts should match the profile of the original. Cornices should be positioned to fit the original design and scale of the building. When possible, the cornice should be generally aligned with the others on the block. Replacement cornices should employ the original materials where feasible. Similar or compatible materials are also acceptable. Fiberglass and other synthetic materials may be acceptable substitutes under certain conditions. **[See Preservation Brief No. 16]**

13. MATERIALS (COVERED FAÇADES)

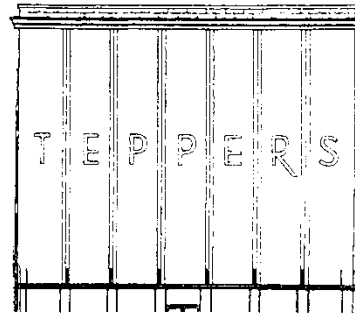
Uncover original exterior materials and features where feasible.

Through time, many historic commercial buildings have been altered to create a more up-to-date look in keeping with changing trends and fashions. The façades of many historic commercial buildings were covered over in the 1950's through 1970's in an effort to conceal the dated ornamental details and features behind a plain front, making the building appear modern and streamlined – like the suburban shopping mall. “Modern” alterations often occurred on the storefront level, although in many instances whole buildings were cloaked behind a “modern” cover. The first goal in rehabilitation, is to uncover the original façade and storefront whenever possible.

UNCOVERING. The façades of commercial buildings which have been covered with inappropriate materials should be uncovered and the original façade features and materials repaired and restored. Exterior walls and details should not be obscured, covered or removed. Rustic wood, synthetic or metal siding and stucco should not be used to cover masonry walls or details. When possible, materials covering original wall surfaces should be removed. Care should be taken not to damage the original structure or materials during removal.



Appropriate: original facade without covering



Inappropriate: facade covered with sheet metal

ORIGINAL MATERIALS. It is important to preserve and maintain original materials found on historic commercial buildings, such as plate glass windows, cast iron supporting columns, stamped metal, ornamental woodwork and masonry features.

SIGNIFICANT FAÇADE COVERINGS. Some storefronts have evolved over the years and have acquired their own sense of identity. For example, a glass Art Deco storefront, added to a Victorian building, may have achieved importance of its own and should be preserved, not removed.

14. WOOD

Exterior wood details and original siding should be preserved.

PAINTING AND CLEANING. Keep a protective coating of paint on all wood surfaces. Remove paint down to the bare wood only when absolutely necessary. Paint should be removed from wood using the gentlest means possible. Do not sandblast or use high-pressure water to remove paint. Do a test patch prior to undertaking any cleaning methods. **[See Preservation Brief No. 10]**

SIDING. Deteriorated wood should be repaired or replaced with material that duplicates the original in terms of size, shape and texture. Never cover original wood siding or features with aluminum or vinyl siding, shingles, stucco or other veneers.

15. MASONRY

Original masonry including brick, stone, terra cotta and stucco walls and details should be preserved and maintained.

CLEANING. Cleaning of masonry should be done by the gentlest means possible. Never sandblast a masonry building. Do a test patch prior to undertaking any cleaning method. Do not paint unpainted masonry. Once painted, unless the paint is separating from the masonry, it may be better to repaint rather than remove paint. Carefully investigate the condition of masonry before removing stucco. **[See Preservation Brief Nos. 1, 6 and 7]**

REPAIRING. Repairs should match the historic masonry in size, shape, texture and color.

MORTAR REPAIRS. Repointing of existing masonry should incorporate the same mortar mix, tooling and color as the historic masonry pointing. **[See Preservation Briefs No. 2 and No. 6]**

WATERPROOFING. Waterproofing sealants should not be used on masonry unless they are vapor permeable. **[See Preservation Brief No. 1]**

16. METALS

Architectural metals such as cast iron columns, steel and decorative stamped metal should be retained and preserved.

CLEANING AND MAINTENANCE. Remove rust from metal. Abrasive techniques may be appropriate for the removal of paint and rust from iron. Soft metals such as zinc, lead, tin and copper should be cleaned with gentle chemicals. Do a test patch prior to undertaking any cleaning method. After cleaning, metal surfaces should be primed and painted. Do not expose unprotected metal.

17. CANOPIES

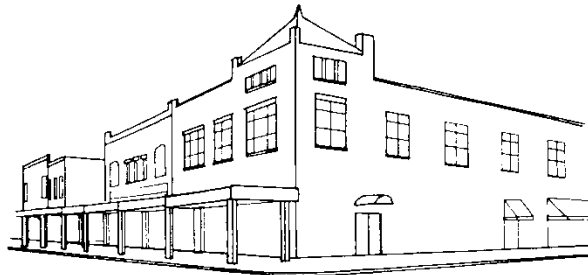
Maintain and preserve original canopies and balconies.

Although original canopies, porches and balconies are found infrequently on commercial buildings, where they exist, they are distinctive features of the structure.

PRESERVATION. Original materials, details, shape, outline and roof height should be retained. Enclosing canopies and balconies is not appropriate if it destroys the visual openness of the porch appearance.



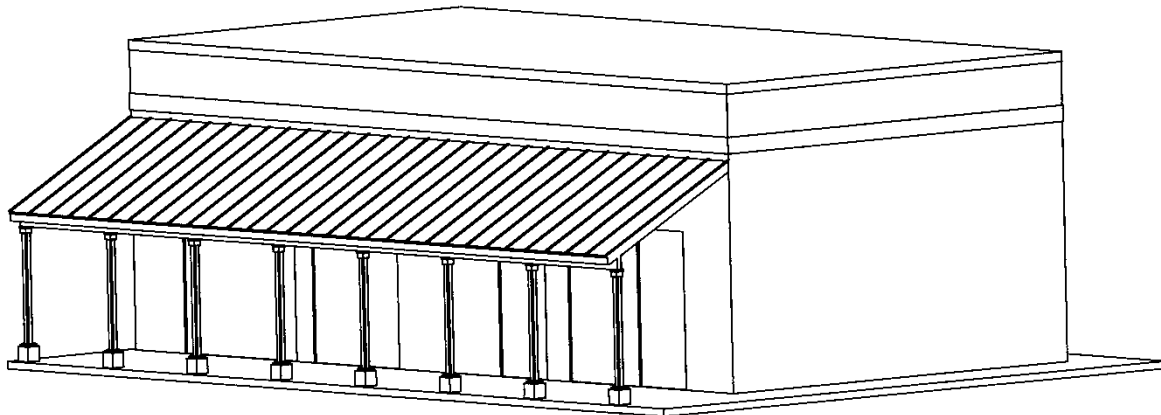
Appropriate: original metal canopy



Inappropriate: modern concrete canopy

RECONSTRUCTION: Canopies and balconies may be reconstructed where physical and historical evidence is available to document their existence and appearance. Reconstructed features should be compatible in size, location, material and overall design to the original.

CONCRETE CANOPIES. Concrete canopies or covered walkways are not appropriate and should be removed and/or replaced with more appropriate canopies or awnings.



HARD STRUCTURED CANOPIES. Up to the 1930's, historical photographs have indicated hardwood canopies with decorative columns. These were attached to the buildings above the transoms, sloping down to roughly 8'-0" above and to the edge of the sidewalks. These canopies would have been constructed with exposed joists, solid wood decking, and raised seam metal roofing, being the most practical materials and methods of the time. The framing ledgers should be bolted through the building at mortar joints and the columns should incorporate metal plinths at the base for water protection.

18. COLOR

Employ color schemes that will complement neighboring buildings and coordinate elements of the overall building façade in a unified composition.

The use of color is an inexpensive and practical means of enhancing the appearance of a building. The effective use of color can have a dramatic, positive impact on a building and on the entire Downtown district.

COMPATIBILITY. Use colors that are historically appropriate or compatible. Examine the colors on nearby buildings and incorporate (not copy) them into a color scheme that is compatible and complementary with neighboring buildings.

NATURAL TONES. The natural colors of brick and stone are more appropriate than bright hues. Start with the natural color of the building itself as the base color.

TRIM. Built-in features of the façade such as doors, window frames, moldings and cornices can be contrasted with an accent color that is a shade lighter or darker than the base color.

PAINTING MASONRY. As a general rule, masonry surfaces (e.g., brick, stone, terra cotta) that are unpainted should not be painted. Adding paint to masonry will turn a low maintenance material into a high maintenance surface. An exception to this rule is stucco surfaces which often were originally painted.

Contact the Alabama Main Street Program or an architect experienced with preservation projects for specific color advice.

Citizen Participation:

Julie Smitherman asked about the City Hall project. Mayor Cost said it is expected to be completed in September.

Ms. Smitherman suggested that Shane Baugh help the Golf Course schedule more tournaments. Mayor Cost explained that Mr. Davis is the Golf Pro and he is responsible for that and does a good job.

Steve Gilbert urged the council to consider the aquaponics proposal. He said fits right in with our tentative plans for the park as well as our entire community. He also mentioned the gift from the Brown family and the plans for Main Street. He said he has been working with several tenants lately to fill vacant space in our downtown.

Janice Seaman asked if with regard to the Brown's donation they get to pick the building. Mayor Cost said no building has been decided upon yet.

Julie Smitherman asked about the Main Street project. Council Member Woodham said the bids will be let in August. It should start two months after that.

Mayor Cost said as soon as we know ALDOT's plans, we will meet with our local businesses and property owners to update them. We have been working closely with them up to this point. We have a construction survival guide being assembled for our retailers, we're planning events, and we have a lot of other exciting things planned for downtown.

There being no further business before the council, Council Member Nix made a motion to adjourn. Council Member Woodham seconded. ALL AYES . . . MEETING ADJOURNED at 7:00 p.m.

Submitted by:

Herman Lehman
City Clerk