

MINUTES

Montevallo City Council Work Session

March 28, 2016

5:30 p.m. at City Hall

Mayor Pro Tem Dee Woodham, Council Member Willie Goldsmith, Council Member Rusty Nix, Council Member Sharon Gilbert, and Council Member Jason Peterson were in attendance. Mayor Hollie Cost was absent.

Mayor Pro Tem Woodham called the work session to order at 5:32 pm and welcomed all to the meeting. She stated that Mayor Cost was out of town and unable to attend.

Mayor Pro Tem Woodham called for committee reports.

Chief Jeremy Littleton presented the police report as follows:



**Montevallo Police Department
City Council Report**

Date:
Monday, March 28, 2016

Patrol Report:

Total Calls:
NA

Total Cases:
66

Traffic Accidents:
10

Traffic Stops:
NA

Traffic Citations:
129

Total Arrests:
22

Burglaries:
0

Auto Burglaries:
2

Domestics:
10

Assaults:
0

Fraud/Forgery:
3

Thefts/Attempts:
4

Zone Checks:
NA

School Patrols:
NA

Investigations:

Felony Cases Pending:
NA

Misdemeanor Cases Pending:
NA

Felony Cases Closed:
NA

Misdemeanor Cases Closed:
NA

School Resource Report:

Offense Reports:
NA

Traffic Accident Reports:
NA

Cases Pending:
NA

Incident Reports:
NA

Arrest Reports:
NA

Cases Closed:
NA

Additional Comments:

Chief Littleton continued his report by noting there was no code enforcement report due to Officer Holloway being out of the office and no school report due to the Spring Break holiday. The Chief stated that a one vehicle accident occurred today on Middle Street and struck a light pole which caused issues with area electricity.

Chief Bill Reid stated that a fire occurred last Friday, March 25 at 6:30 am at the cabin structure located near the J.A. Brown Bridge on Shoal Creek. He noted that a jogger passing the property noticed the fire on the back porch and woke up the three students who lived in the house. The house was a total loss but no injuries were reported. He stated that he and Fire Marshall Broadhead had reviewed and inspected the property to determine the point of origin for the fire. He recognized that six departments assisted on the call with a total of thirty-five personnel on site. Chief Reid continued that he had no updated information regarding the grant applications. He also stated that the First Battalion held its banquet on Saturday, March 26 and it was a successful event. Council Member Goldsmith asked for Chief Reid to provide information about the meeting on April 4th. Chief Reid explained that Mayor Cost would be making a presentation to fire department volunteers at 7:00 pm on Monday, April 4. Mayor Pro Tem Woodham noted that the Council is proud of the partnership and efforts of the First Battalion which is a coordinated effort for the county of seven different entities working together to provide fire and EMS service with 90% of the calls being related to medical emergencies. She noted that this partnership provides services quickly to our citizens. She thanked Chief Reid for Montevallo's participation in this program and for his report.

Hershel Hale, Chair of the Arbor and Beautification Board, reported that this would be the final week to submit nominations for the Spring beautification awards and forms

were available at City Hall, Parnell Library, Trustmark, and Regions. He noted that three judges had been obtained that live outside of the city and award winners would be determined on Monday, April 4.

Council Member Nix noted that Shane Baugh was not available to be present to give a report. However, the Park and Recreation Board had held the annual Easter Egg Hunt at Orr Park on Saturday morning. He reported that the event usually has a large crowd and was a great event for the city.

Council Member Nix asked City Clerk Lehman for an update on the golf course. City Clerk Lehman stated that he understood that the Council had received a detailed report at the last meeting that included all significant updates. He stated that all continued to go well at the golf course.

Council Member Nix asked Mayor Pro Tem Woodham for an update regarding the Trails Committee. Mayor Pro Tem Woodham stated that Kathryn Wright had attended the recreation trails program in Montgomery in preparation to secure additional grant funds for Shoal Creek Park at the Mahler property. She continued that creek bank restoration grant for Orr Park, a five star grant, was being worked on by Susan Caplow's class and they be presenting detailed information at a presentation at City Hall on April 22 at 11:00 am in which board members, council members, and city employees would be invited to attend. The class will also be conducting a short presentation at the City Council meeting on April 25.

Council Member Nix asked City Clerk Lehman for an update regarding Planning and Zoning. City Clerk Lehman stated that the board had met on March 23rd and was set to discuss the proposed duplex development on Hwy 25 at the Hampton Square property, however, the developer could not attend the meeting and the issue was postponed until the next meeting. Council Member Nix asked if a date had been scheduled for the meeting. City Clerk Lehman stated that the meeting was set for April 21 at 6:00 pm. He also explained that many community members were in attendance and were opposing the project and had a petition with over 100 signatures in opposition to the project.

Council Member Gilbert asked Allie Williams for the Library report. Ms. Williams stated that the library had held two egg hunts and both were successful events. She continued that she was currently working on an EBSCO grant that would require no matching funds. The grant was being funded and provided by EBSCO for the first time to provide funding for solar panels. She stated that Alabama Power had provided a bid of \$84,000 for the total cost of installing solar panels and the grant was to be submitted by the end of April. Ms. Williams also reported that the library would be hosting a viewing of the new Star Wars movie on April 12 at 6:00 pm.

Council Member Gilbert reported on behalf of the Sister City Commission stating that from March 17 – March 26 the city hosted eight students from Echizen, Japan along with two chaperones, 10 total visitors. The students were placed with host families and expressed appreciation for the community being supportive and participating in

providing housing. She continued that the guests participated in a variety of activities including UM athletic events, visited the Middle and High Schools, the Galleria, Sloss Furnace, the American Village, and UAB's Robotics' lab to name a few. All the students were female and enjoyed the American boys as expected as they aged from 12 – 16. She also reported that the students said their favorite food was Panera Bread and Chick-fil-a. Council Member Gilbert thanked the Council for the approval of the reimbursement for the Commission which made activities possible during the visit. She also recognized Chris Fulmer, Chair of the commission and all committee members for their work in making the visit a success.

Mayor Pro Tem Woodham stated that she would like to take the opportunity to recognize Council Member Gilbert for being selected as the recipient of UM's 2016 Nathalie Molton Gibbons Alumni Achievement Award. Mayor Pro Tem Woodham continued that Council Member Gilbert has worked with the TRiO Upward Bound program at UM for more than 20 years, serving as director of the program for the past 10 years where she provides students with academic and social support. She works to develop programs that encourage students to obtain high school degrees and continue into secondary education. Mayor Pro Tem Woodham congratulated Council Member Gilbert.

Mayor Pro Tem Woodham stated that a Finance Committee meeting was scheduled for Wednesday, March 30 at 4:30 pm. She asked City Clerk Lehman if the long-range budget planning for the golf course would be presented at the meeting. City Clerk Lehman stated he would have the information finalized by the first Council meeting in April but would discuss the issue at the Finance Committee for clarification. Mayor Pro Tem Woodham stated that the issue will be added to the agenda and clarified that a normal update of the golf course would be heard at the committee meeting.

Mayor Pro Tem Woodham noted that the MDCD meeting had been rescheduled for Thursday, March 31.

Mayor Pro Tem Woodham called upon Steve Gilbert for an update regarding the Chamber of Commerce. Mr. Gilbert reported that the Electronic Recycling Day was scheduled for Saturday, April 9 at the Recycling Center. The event is being hosted by the Chamber and would be free of charge to the public; however, a \$10 fee would be applied for any requests to destroy hard drives. He also stated that although many items were being accepted for recycling, no televisions were allowed. Mr. Gilbert also noted that President John Stewart of UM would be the guest speaker at the Chamber Luncheon on April 20 and the annual Chamber Golf Tournament would be held on April 21 as a fundraiser for scholarships. Mr. Gilbert continued that he would be providing an update to MDCD regarding the planning for the downtown park in front of UMOM. Mayor Pro Tem Woodham thanked Mr. Gilbert for his report.

Mayor Pro Tem Woodham discussed the items listed under new business on the meeting agenda.

The following was presented for the Farmer's Market Lease with First Baptist Church:

STATE OF ALABAMA
COUNTY OF SHELBY

AGREEMENT

This Agreement is made this _____ day of March, 2016, between the City of Montevallo, Alabama; First Baptist Church of Montevallo, and the Montevallo Chamber of Commerce.

The parties agree as follows:

First Baptist Church of Montevallo agrees to lease its parking lot and vacant lot behind the church to the City of Montevallo, on a schedule to be agreed upon, for the Farmers Market which is conducted in partnership with the Montevallo Chamber of Commerce. The City of Montevallo agrees to indemnify all parties against any injury up to its statutory limit and agrees to maintain an insurance policy listing both the Chamber and First Baptist Church as additional insured.

The parties agree to execute such other documents as necessary to carry out the terms of this Agreement. This Agreement shall terminate on the 30th day of August, 2016.

City of Montevallo, Alabama

by _____
Hollie C. Cost, Mayor

by _____
First Baptist Church of Montevallo

by  _____
Montevallo Chamber of Commerce

Mayor Pro Tem Woodham stated that the lease was a partnership between the City, Chamber of Commerce, and First Baptist Church to use property for the Farmer's Market and was required by the insurance company. Mayor Pro Tem Woodham asked City Clerk Lehman for clarification that the agreement is similar to what was done last year. City Clerk Lehman noted that it was the same as last year. Mr. Gilbert also noted that the agreement gives a timeframe until the end of August to allow flexibility in scheduling to offset any dates that the event is rained out, etc. The Farmer's Market is

set to begin on June 6th. Debby Raymond, Revenue Director, spoke up and stated that the Council would also need to waive fees for the vendors of the Farmer's Market which had also been done in the past.

Mayor Pro Tem Woodham noted that the Water and Sewer Board would be providing an article in the upcoming Chamber Chatter. She stated that the Board is constantly checking the quality of the water and insuring lead levels. She continued that the upcoming article would provide additional information on the process.

Mayor Pro Tem Woodham asked City Clerk Lehman to discuss the following League of Municipalities Voting Delegate Authorization:

<u>VOTING DELEGATE AUTHORIZATION FORM</u>		<u>COPY</u>
This form must be returned to THE ALABAMA LEAGUE OF MUNICIPALITIES NO LATER THAN <u>April 29, 2016</u> , in order for the municipality named below to be eligible to have its designee cast a vote at the Annual Business Session of the League on Monday, May 16, 2016, at 3:45 p.m.		
The following person(s) is authorized to cast the municipality's vote at the business session of the Annual Convention of the Alabama League of Municipalities on May 16, 2016.		
Please print the requested information.		
Voting Delegate:	_____	Name/Title
1st Alternate Voting Delegate:	_____	Name/Title (To vote only in absence of Voting Delegate)
2nd Alternate Voting Delegate:	_____	Name/Title (To vote only in absence of Voting Delegate & 1 st Alternate)
<hr/> <u>IMPORTANT NOTICE</u> <hr/> THE LEAGUE CONSTITUTION REQUIRES THAT VOTING DELEGATES AND ALTERNATES BE <u>ELECTED MUNICIPAL OFFICIALS.</u> <hr/>		

Completed by: _____
(Please Print)
Title: _____
City/Town: _____
Date: _____

Return completed form to:
Alabama League of Municipalities, P. O. Box 1270, Montgomery, AL 36102
or by FAX:
(334) 263-0200



ALABAMA LEAGUE OF MUNICIPALITIES

P.O. Box 1270 • MONTGOMERY, ALABAMA 36102 • 535 ADAMS AVENUE
334-262-2566 • FAX 334-263-0200
WWW.ALALM.ORG

KEN SMITH
Executive Director

COUNCILMEMBER SADIE BRITT, LINCOLN
President

March 4, 2016

COPY

TO: All Mayors and Clerks
FROM: Ken Smith
Executive Director
SUBJECT: Voting Delegate, Annual Business Session
ENCLOSURE: Voting Delegate Authorization Form

The Annual Convention of the Alabama League of Municipalities will be held on May 14 – 17, 2016, in Huntsville. **The Annual Business Session will be held at 3:45 p.m. on Monday, May 16, 2016, in South Hall Ballrooms 1-2 of the Von Braun Center.**

The League Constitution contains the following provision pertaining to voting powers at the Annual Convention Business Session:

"Each member municipality shall have one vote in the Convention proceedings of the League, such vote to be cast by the delegate authorized by the governing body of such town or city. The League shall send to the mayor of each member municipality a form to be used by the municipal governing body to designate the municipality's voting delegate, first alternate voting delegate and second alternate voting delegate. In order for the municipality to be eligible to cast its vote during convention proceedings, the official delegate designation form must be returned to the League Headquarters not later than fifteen (15) days prior to the first day of the Annual Convention."

In accordance with the League Constitution, a copy of the official Voting Delegate Authorization Form, which should be used by your municipal governing body to designate the official voting delegate and alternates eligible to cast the municipality's vote during the business session of the convention, is being sent to each mayor. An additional copy is being sent to each municipal clerk, but **only one completed form** should be returned by each League member municipality.

Please complete the enclosed form and return it to the League by April 29 so that your municipality will be eligible to cast its vote at the Convention.

We look forward to seeing a good delegation from your municipality in Huntsville.

kb

Serving Alabama's municipalities since 1935.

City Clerk Lehman explained that voting delegates must be identified for the annual meeting. He recommended that Mayor Cost be designated as the primary voting delegate and Mayor Pro Tem Woodham be designated as the 1st Alternate voting delegate. Mayor Pro Tem noted that she and the Mayor were planning to be in attendance and asked if any other Council members were planning to attend. No Council member indicated they were available to attend.

Mayor Pro Tem Woodham discussed the Proposal for Website Redesign presented as follows:

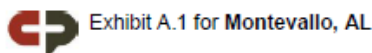


Exhibit A.1 - CivicPlus Statement of Work 1

All Quotes are in US Dollars and Valid for 30 Days from March 16, 2016.

Project Development and Deployment	
<ul style="list-style-type: none"> • Initial GCMS® upgrades, maintenance, support and hosting • Server Storage not to exceed 20 GB • Services and Deliverables as described in Addendum 1 - Division of Work of this SOW #1. • Premium suite of modules, as described in Addendum 2 • 105 pages of content migration from http://www.cityofmontevallo.com/ • 3 years of agendas migrated (PDF or Word) • Ongoing recurring 48-month redesign, as described in Addendum 3 of this SOW #1. • 3 Days Virtual Customized Implementation Training for up to 6 staff members 	\$12,685
Project Enhancements	
<ul style="list-style-type: none"> • 1 Day Virtual Navigation & Content Consulting • CivicMobile Custom App for http://www.cityofmontevallo.com/ 	Included
Total Annual Fees	
\$12,685	
<i>Subject to 5% annual increase in year 6 and beyond</i>	

Mayor Pro Tem Woodham noted that City Clerk Lehman had reviewed the contract and was comfortable with the agreement and Council Member Peterson thought the price was fair for services provided. Mayor Pro Tem Woodham noted that the cost for the proposed contract would be \$12, 685 a year and asked City Clerk Lehman for clarification on what the City was currently paying for website services. City Clerk Lehman stated the City was currently paying \$20.99 a month for the website noting that the price was a reflection of the current status of the website; however, he continued that the City was also paying \$200 a month for app services which would now be included in the new website service through CivicPlus. He also stated that although the yearly fee would have to be paid upfront; the City will save about \$5,000 from the voting consolidation and the remaining funds would be supplied from the technology budget line for this year.

Mayor Pro Tem Woodham discussed the Demolition Bid Award - 613 Shelby St. She stated that the Council had received the following update from Officer Holloway regarding the property:

Report: 613 Shelby Street

- A copy of the deed has been obtained and the property has been deeded to Janice Seaman.
- The roofing company, Hoosey Roofing, has a business license with the city.
- According to the roofing company, they should be complete with the roofing repairs by end of next week without any weather or other unexpected delays.
- Janice Seaman advised she has a building permit and was requested to present it to the city clerk or council.
- Janice Seaman advised her timeline for repairs was the roof, repair of the structural sills of the building, and then the siding will be repaired or replaced. I asked her to present a document to the city clerk or city council that shows the repairs she plans to make and an approximate timeline of when they will begin or be completed.
- The repairs completed thus far are:
 - Removal of trees, brush and debris.
 - Total repair of the roof.
 - Removal of the unsafe back porch / deck.
 - Repair of the structural flooring of the front porch.
- Due to the amount of repairs already completed I recommended the bid awarding be removed and the structure returned to the abatement board for the board to determine if the structure has been repaired enough to be deemed safe.

City Clerk Lehman stated that the Council has the authority to remove the item from the agenda at any time they deem appropriate. He continued that the Council could choose to have the item remain until all work is completed at the property or remove the item due to the fact that Ms. Seaman does now hold the deed and has begun repairs. Council Member Nix suggested that the item remain on the agenda until the Abatement Board makes a recommendation to the Council to remove the item.

Mayor Pro Tem Woodham asked City Clerk Lehman to confirm that the issue of the Food Truck Ordinance would be delayed. City Clerk Lehman agreed that the issue would remain on the agenda for action at a later time. The ordinance was still in need of edits and due to personnel being out for health issues the document had not been finalized to satisfaction for voting action.

Mayor Pro Tem Woodham discussed the appointment of Myron Dixon to the Abatement Board as recommended by Council Member Goldsmith. Mayor Pro Tem Woodham recognized Mr. Dixon and asked that he stand and provide minimal information. Mr. Dixon stood and greeted the Council and stated that he was retired from the military and was happy to serve the City in this capacity.

Mayor Pro Tem Woodham noted that one item would be added to the agenda under other business to discuss the approval of a Temporary Construction Easement prepared by the City attorney to allow the Mayor to move forward with obtaining necessary easements before condemnation occurs. Without the easement the revitalization project cannot begin. Steve Gilbert asked Mayor Pro Tem Woodham for clarification of whether this would continue negotiations with parties. City Clerk Lehman explained that the document would allow the appraisal process of the easement property to begin. Mayor Pro Tem Woodham noted the City and Council were doing all they could do avoid the condemnation route however, the project could not be delayed longer.

RESOLUTION NO. 03282016-202

WHEREAS, the City of Montevallo, Alabama, in cooperation with the Alabama Department of Transportation, is currently improving and upgrading portions of Main Street (Alabama Highway No. 119) and portions of adjacent city streets within the City (the "Main Street Project"); and

WHEREAS, as part of the Main Street Project, the City is constructing, improving and/or modifying streets, sidewalks, and drainage facilities, and performing work necessary to grade, level, fill, drain, pave and build a road or highway, together with constructing, improving, and/or modifying bridges, culverts, ramps, and cuts; and

WHEREAS, part of the Main Street Project includes the acquisition of a temporary construction easement of approximately 0.03 acres described as follows:

A part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 21, T-22-S, R-3-W, in Shelby County, Alabama, and being more fully described as follows:

Commence at an Iron Rod found on the existing Property line in the Southeast Quarter of the Southwest Quarter of Section 21, Township 22 South, Range 3 West, Shelby County, Alabama (said point offset 107.39 feet right and perpendicular to project centerline of Bloch Street at Station 89+02.39); Thence North 50 deg. 06 min. 41 sec. East and along the existing Property line a distance of 66.80 feet to the POINT OF BEGINNING on the Temporary Construction Easement (said point offset 40.61 feet right and perpendicular to project centerline of Bloch Street at Station 89+01.02); Thence North 50 deg. 06 min. 41 sec. East and along the existing Property line a distance of 18.82 feet to an Iron Rod found on the West existing Right-of-Way line of Bloch Street (said point offset 21.79 feet right and perpendicular to project centerline of Bloch Street at Station 89+00.64); Thence South 39 deg. 09 min. 45 sec. East and along the West existing Right-of-Way line of Bloch Street a distance of 75.02 feet to a point on the North existing Right-of-Way line of Main Street (said point offset 30.96 feet left and perpendicular to project centerline of Main Street at Station 35+43.84); Thence South 26 deg. 03 min. 22 sec. West and along the North existing Right-of-Way line of Main Street a distance of 20.76 feet to a point on the North existing Right-of-Way line of Main Street (said point offset 29.89 feet left and perpendicular to project centerline of Main Street at Station 35+21.40); Thence North 39 deg. 08 min. 23 sec. West and along the

Temporary Construction Easement a distance of 83.49 feet to the POINT OF BEGINNING (said point offset 40.61 feet right and perpendicular to project centerline of Bloch Street at Station 89+01.02); containing 0.03 acres, more or less; and

WHEREAS, the City Council finds that the foregoing uses of the property and benefits therefrom promote the public health, safety, security, prosperity, contentment, and general welfare of the citizens of the City of Montevallo, all of which benefits the general public; and

WHEREAS, based upon the foregoing, the City Council has considered and does hereby find and determine that it is necessary, proper, and expedient to procure the temporary construction easement described above, or as modified to conform to the needs and requirements of the Main Street Project, for the public and municipal purposes specified herein; and

WHEREAS, the City Council finds that it is necessary, proper, and expedient to procure by purchase or eminent domain the temporary construction easement which is deemed by the City Council to be necessary and appropriate for the Main Street Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA, AS FOLLOWS:

1. That the Mayor and City Attorney are hereby authorized and directed to procure on behalf and for the benefit of the City of Montevallo by purchase or eminent domain the temporary construction easement herein described or as modified to conform to the needs and requirements of the Main Street Project, for the purpose of constructing, improving and/or modifying streets, sidewalks, and drainage facilities, and performing work necessary to grade, level, fill, drain, pave and build a road or highway, together with constructing, improving, and/or modifying bridges, culverts, ramps, and cuts, and other public purposes in direct support thereof; and that the Mayor and the City Attorney are authorized and directed to negotiate for the purchase thereof and, if such efforts are unsuccessful, to file necessary eminent domain and condemnation actions in order to procure the temporary construction easement.

2. That the Mayor and the City Attorney are authorized and directed to take such action and do such things as are deemed by them to be reasonably necessary in order to acquire said temporary construction easement, first by negotiation and, if negotiations are unsuccessful, by such legal actions as are necessary, and to do such other things as are deemed necessary or advisable in order to carry out and effectuate the terms and conditions hereof and to acquire said temporary construction easement.

Adopted this 28th day of March, 2016.

Dee Woodham, Acting Mayor

ATTEST:

Herman Lehman, City Clerk

Council Member Nix mentioned he would like an update regarding the basketball court by Parnell Library and Mayor Pro Tem Woodham thought the floating goals had been installed.

The work session concluded at 5:59 pm.

MINUTES

Montevallo City Council Meeting

March 28, 2016

6:00 p.m. at City Hall

Mayor Pro Tem Dee Woodham, Council Member Willie Goldsmith, Council Member Rusty Nix, Council Member Sharon Gilbert, and Council Member Jason Peterson were in attendance. Mayor Hollie Cost was absent.

Pledge of Allegiance

Meeting Call to Order

Mayor Pro Tem Woodham called the meeting to order at 6:00 pm and welcomed all to the meeting.

Approval and/or corrections of the minutes – 3/14/16

Council Member Nix made a motion to approve the minutes of the March 14, 2016 meeting as presented. Council Member Peterson seconded the motion. ALL AYES. MOTION WAS APPROVED.

Student Recognitions / Awards

Mayor Pro Tem Woodham noted that no student recognitions would be presented due to the Spring Break holiday and schools being closed this week.

Opportunities for citizens to speak to the Council

Mayor Pro Tem Woodham stated that if any members of the audience would like to address the Council to please stand, state your name and home address and keep all remarks to three minutes. No citizens expressed interest.

Committee Reports and Consideration of Bills:

- **Public Health & Safety** (Police, Fire, Code Enforcement, Housing Abatement)–

Discussed earlier during the work session.

- **Sustainability** (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) –

Discussed earlier during the work session.

- **Recreation, Preservation and Community Development** (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) –

Discussed earlier during the work session.

- **Education, Arts & Outreach** (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) –

Discussed earlier during the work session.

- **Finance, Economic Development & Tourism** (Finance, MDCD, IDB, Chamber) –

Discussed earlier during the work session.

Mayor Pro Tem Woodham asked if any Council Member would make a motion to pay the bills.

Council Member Goldsmith made a motion to pay all bills as presented. Council Member Nix seconded the motion. ALL AYES. MOTION WAS APPROVED.

Consent Agenda - NONE

New Business

- Farmer's Market Lease with First Baptist Church

Council Member Peterson made a motion to approve the lease as presented. Council Member Gilbert seconded the motion. ALL AYES. MOTION WAS APPROVED.

- League of Municipalities Voting Delegate Authorization

Council Member Nix made a motion to designate Mayor Cost as the voting delegate and Council Member Woodham as the 1st Alternate delegate for the upcoming annual ALM meeting. Council Member Gilbert seconded the motion. Council Members Nix, Goldsmith, Gilbert, and Peterson all voted AYE. Mayor Pro Tem abstained. MOTION WAS APPROVED.

Old Business

- Proposal for Website Redesign

Mayor Pro Tem Woodham noted that the proposed company CivicPlus had been researched at length and all Council Members had seen links to other websites they manage and the company was recommended by Shelby County. She continued that the annual fee would be \$12,685 and funds saved from the voting consolidation would be used to cover cost for this year.

Council Member Peterson made a motion to approve the proposal to enter an agreement with CivicPlus for website services as presented. Council Member Nix seconded the motion. ALL AYES. MOTION WAS APPROVED.

- Demolition Bid Award - 613 Shelby St.

The Council discussed leaving the item on the agenda until the Abatement Board made a recommendation to the Council to remove the item. The Council also noted appreciation of the work being completed by Janice Seaman to renovate the property.

- Food Truck Ordinance

Mayor Pro Tem Woodham noted that the item would be delayed until final language is determined.

Board Appointments

- **Abatement Board- District 2:** Glenn Dixon

Council Member Goldsmith made a motion to appoint Glenn “Myron” Dixon to the Abatement Board. Council Member Nix seconded the motion. ALL AYES. MOTION WAS APPROVED.

Mayor Pro Tem Woodham asked City Clerk Lehman to explain the duties of the Abatement Board. City Clerk Lehman stated that a representative from each district is appointed to serve on the board to review houses and properties in the city that are rundown to determine if the property is deemed necessary to be torn down by the City to preserve the aesthetics and safety of the structures within the city. He continued that the Abatement Board works in conjunction with the Code Enforcement Officer, the Council and Mayor. Mayor Pro Tem thanked Mr. Dixon for his willingness to serve on the Board.

Other Business

- **Resolution for Temporary Construction Easement**

Mayor Pro Tem Woodham stated that this would allow a temporary easement that would last only for the duration of the revitalization project.

Council Member Nix made a motion to approve the resolution as presented. Council Member Peterson seconded the motion. ALL AYES. MOTION WAS APPROVED.

Citizen Participation

Mayor Pro Tem Woodham explained that it would be the last opportunity for any citizens to address the Council. No one responded.

Adjourn

Council Member Nix made a motion to adjourn the meeting. Council Member Gilbert seconded the motion. ALL AYES. THE MEETING ADJORNED at 6:06 pm.

Submitted by:

Herman Lehman
City Clerk