

MINUTES

Montevallo City Council Work Session

August 24, 2015

5:30 p.m. at City Hall

Mayor Hollie Cost, Council Member Willie Goldsmith, Council Member Dee Woodham, Council Member Sharon Gilbert, Council Member Jason Peterson and Council Member Rusty Nix were in attendance.

Chief Reid presented the Fire Department report. He said they are working on the specifications for the thermal imaging camera grant. No word yet on ISO.

Chief Littleton presented the Police Department report:

Council Meeting August 24, 2015

Total Cases	32
Traffic Accidents	6
Traffic Citations	50
Arrests	4
Burglaries	0
Auto Burglaries	2
Domestic Related	5
Assaults	1
Fraud/Forgery	0
Robberies	1
Thefts/Attempts	1

We made an arrest and closed the case involving the robbery at McDonalds last month.

Kirk Hamby presented the Public Works Department report. He reported that the tree at the intersection of East Boundary and Vine Street needs to be removed. He also noted that the work being done at the Coach Company may interfere with our staging plans for ArtWalk. He noted his crews have also been addressing a number of drainage issues lately and are making great progress on those. The drainage problem on Samford Street has been resolved.

Mayor Cost noted that the recommendation regarding the tree is to increase Business Licenses and Tree Removal by \$2,000.

Lee Waites, Chairman of ValloCycle, reported that they still need a new board member and recommended Andrea Coleman for that position.

Shane Baugh presented the Park & Recreation report. He reminded everyone of the Cross Country event being held Friday. Cars by the Creek is this weekend, as well.

They have a lot of interest in softball registration. UM is sending us two interns to help with the parks. We are in between league programs now. Soccer starts soon.

Council Member Nix expressed the need to let our restaurants know we are expecting a lot of people in town this weekend. Mr. Baugh said he has done that.

Mayor Cost said UM is expecting 1800 runners along with their families at the event Friday.

Mr. Baugh said he usually tries to update our restaurants on Wednesday so they can be ready.

Mr. Hamby noted we will also have a High School football game that evening and youth games on Saturday.

Council Member Nix pointed out that ArtWalk is also on Saturday.

Allie Williams informed everyone that the Chess Club meets at the Library on Saturday, as well.

The City Clerk discussed the progress at the Golf Course. He noted that the golf carts are being repaired while still under warranty and that we seem to be experiencing an increase in rounds played.

Council Member Gilbert reported that UM Move-in-Day was Friday with 541 new students in the Freshman Class. Classes at UM started today. She also reminded everyone that ArtWalk is from 5 to 9 p.m. on Friday.

Allie Williams reported that we had 1879 visits to our website since August 10th. She also noted that the Chess Club is gearing up for the Fall.

Council Member Woodham discussed the Finance Committee meeting this week. It was determined that we need to cancel the meeting. She also mentioned that a group from Montevallo's Mo-Town Project is going this week to the Alabama Downtown Laboratory conference hosted by Main Street Alabama. The goal is to learn more about economic development opportunities for our entire city.

Council Member Woodham pointed out one of the larger bills in the packet - a bill for \$2,700 for the Middle Street engineers.

As far as the MDCD is concerned, Main Street Tavern is moving to the old Alabama Coach Company building. Council Member Woodham said they needed more space. The MDCD is working to make some improvements to the facility before they move. She said they were pleased to have the space available in order to keep Main Street Tavern here in Montevallo. She also noted that the Cross Country Track event is coming this weekend.

Debby Raymond reminded all departments that they need to get their invoices in by the end of the month in order to ensure they are paid in this fiscal year.

Council Member Nix asked if the parking lot at the Coach Company will be cement or asphalt. Council Member Woodham said she thinks it will be done like the building's rear lot. They had to do some drainage work on the site. There will also be a small pocket park in front of the building along Main St. In addition, they will install a privacy fence which separates this building from its neighbor.

The Mayor noted we will also consider the next budget tonight.

Council Member Woodham noted that the budget assumes the city is picking up the entire cost of the 7.8% increase in healthcare insurance costs. By agreeing not to pass this increase along to our employees this essentially equates to a 1% COLA.

The City Clerk explained that the request to change the signatures on the golf course bank account is simply a requirement of the bank.

The Family Day Resolution is the same as we approve every year.

Ms. Raymond mentioned that the intent is to close the golf course bank account. In order to do that, we need a new signature card. She suggested just adding Mayor Cost and herself to the card. The balance will be deposited in the General Fund.

With regard to the Golf Course's ABC license, we simply need someone else to be listed as the applicant. The City Clerk said he would do it.

The other application for a transfer of license has not been processed by the Police Department yet and needs to be held over to the next meeting.

Regarding the Abatement Board recommendation, the Mayor explained that a hearing needs to be set for the council. The Abatement Board looked at five problem properties. One of the properties was improved by the owner. Another was demolished by the owner. Only three properties of concern remain. The hearing for these properties is set for Monday, September 14 at City Hall at 6:00 p.m. Officer Holloway will be in attendance to explain the findings of the Abatement Board.

The Mayor asked the City Clerk to work with Janice Seaman with regard to the proposed IDB lease.

The council also discussed the proposal to consolidate voting places in Montevallo from three to one. In light of concerns expressed by Dr. Cunningham and Mr. Dukes at a previous meeting, the Mayor suggested the site for the polling place be the Recreation Center. The council said they would take this up at a future meeting and asked the City Clerk to be sure to invite Mr. Dukes and Dr. Cunningham to that meeting.

As discussed earlier, Andrea Coleman was recommended as a new ValloCycle Board member.

Under Other Business, the City Clerk explained the critical electrical issue at the Mahler house and that we received a low bid for the required repairs of \$2,800 from C&C Electric. The other quote was a minimum of \$5,000.

Mayor Cost said we need to select a Design Review Committee for the Historic District. This Board could also serve as the Review Committee for the Urban Core.

Council Member Woodham informed the council that the MDCD will be making improvements to the exterior of the Coach Company building. And will need to obtain approval for those. She suggested in the interim that the Historical Commission may want to review plans and have their recommendations approved by the council.

Council Member Nix said the Historical Commission meets on the first Tuesday of the month.

Montevallo City Council Meeting
August 24, 2015
6:00 p.m. at City Hall

Mayor Hollie Cost, Council Member Willie Goldsmith, Council Member Dee Woodham, Council Member Sharon Gilbert, Council Member Jason Peterson and Council Member Rusty Nix were in attendance.

Pledge of Allegiance

Meeting Call to Order – Mayor Cost called the meeting to order at 6:00 p.m.

Approval and/or corrections of the minutes – 8/10/15 & 8/17/15 Budget Work Session Council Member Woodham made a motion to approve the Minutes of August 10, 2015 as corrected. Council Member Nix seconded. Council Member Gilbert Abstained. ALL OTHERS VOTED AYE . . . MOTION APPROVED.

Council Member Nix made a motion to approve the Minutes of August 17, 2015. Council Member Goldsmith seconded. Council Member Gilbert Abstained. ALL OTHERS VOTED AYE . . . MOTION APPROVED.

Student Recognitions / Awards: NONE

Opportunities for citizens to speak to the Council:

Thomas Lilly, Jr. reminded the council about the damage to the new sidewalk in the Daily Park Project area. Ms. Raymond said we are aware of the problem and that Mr. Hamby has talked with the School Board's construction workers about the damage.

Daniel Hanna appeared before the council representing homeowners at Ammersee Lakes Subdivision to ask about the city’s plans to pave their streets. Mr. Hamby said that those streets are in Phase II of our paving plan and are expected to be underway next summer.

Committee Reports and Consideration of Bills:

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement)– Discussed earlier.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives) – Discussed earlier.

Recreation, Preservation and Community Development (Parks & recreation, Golf Course, Youth Athletics, Trails, Historical Commission, Planning & Zoning, Annexations) – Discussed earlier.

Education, Arts & Outreach (Schools, UM, Boys & Girls Club, Library, American Village, Sister City Commission, Artwalk, Middle School Grant) – Discussed earlier.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber) – Discussed earlier. Council Member Goldsmith made a motion to approve payment of the bills. Council Member Gilbert seconded. ALL AYES . . . MOTION APPROVED.

Consent Agenda: NONE

New Business



2015-16 Budget – The City Clerk presented the following on behalf of the Mayor:

City of Montevallo
MEMORANDUM

From: Hollie C. Cost, Mayor	Date: August 12, 2015
To: City Council	
Re: 2015-16 BUDGET	

As requested last year, I am presenting the proposed 2015-16 Budget to the full Council for consideration. You will note that the proposed General Fund Budget includes the addition of the Golf Course – both Revenue and Expense. For the most part, the other proposed departmental expenditures are basically the same as last year.

REVENUES –

As with every year, we tried to conservatively forecast revenues for next year based on revenues actually received this year. As such, including the transfer into the General Fund from Municipal Court, we anticipate that we will receive a total of \$4,651,984 in revenues during the coming year. Notable line items include the following:

Sales Tax – Our Sales Tax revenues are running slightly ahead of where we were last year. As a result, we expect to end the year with close to \$1.6 million in Sales Tax revenue and have budgeted the same for next year. (P. 1)

Business Licenses – We forecast an increase in Business License Revenue next year over our current budget because our actual receipts this year have far exceeded our original budget estimates. In addition to an improved business climate, this increase is also due to the fact that Debby has taken over the responsibilities of Revenue Officer. We expect this upward trend to continue next year as she is able to focus more of her attention on business licenses and revenue. (P. 1)

Transfer from Court – Once again, we anticipate that our transfer from court into the General Fund for next year will be lower. As before, our court revenues are down due to the fact that those who owe us fines find it difficult to pay. (P. 63)

Park & Rec – The primary change in this category is the fees paid by team members in each of the leagues. (P. 4)

Golf – The budget includes \$326,200 in anticipated revenues for Golf. (P. 4)

EXPENDITURES –

Please note:

No COLA – Unfortunately, our current economic circumstances do not allow us the opportunity to provide our employees with a cost of living adjustment. As such, the budget does not reflect any COLAs.

Health Insurance – We received information that our health insurance provider will increase its rates by 7.8% next year. As a result, we calculated the full amount of that increase into our

budgets within each department. Importantly, in light of the fact that we are unable to recommend a COLA this year, we have assumed that the city will absorb 100% of that increase. That puts our actual increase up around 13% for the year.

Mayor's Assistant – The budget includes \$25,000 in funding for the position of Mayor's Assistant. In addition to helping the Mayor, this person is also responsible for coordinating Mo-Town Project, promoting events, and working with local businesses to increase sales. (P. 22)

Mo-Town – The budget includes \$20,000 worth of support for the activities related to the Mo-Town Project. This will be critically important during the coming year as we undergo our downtown revitalization project. (P. 23)

Main Street – The budget also includes \$6,000 for the membership fee to Main Street Alabama. We are working through the Mo-Town Project and in conjunction with the Chamber of Commerce to make application to this program in 2016. (P. 20)

Arts Council - This year's proposed budget includes \$1,000 to help support the activities of our Montevallo Arts Council. (P. 23)

Elections – We have included \$14,000 for the municipal election next summer. This number may decrease by approximately 1/3 if we consolidate voting places. (P. 19)

Park & Rec – You will notice that the budget breaks down the expenditures for the sports teams on page 54. These costs are offset by the fees paid by the team members.

Golf – We budgeted \$334,453 in expenditures for Golf in the GF, along with \$14,000 for capital improvements in the City Capital Reserve Fund. (P. 49-50)

City Capital Reserve – As described above, this year's budget includes funding for Golf. It also includes funding to last year's budget for the other departments. You will note, it includes \$20,000 for SCBAs in the Fire Department and \$32,500 for a new truck in the Fire Marshall's Office. It does not include the \$54,000 for a T-84 and \$400,000 for a pumper truck which they requested. (P. 90)

As noted, the remainder of the proposed budget is very similar to last year:

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF MONTEVALLO, ALABAMA
ADOPTING ITS 2015-2016 FISCAL BUDGETS**

Whereas, Generally Accepted Accounting Policies and Procedures recommend municipalities approve an annual financial budget;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MONTEVALLO, ALABAMA, AS FOLLOWS:

1. The Council hereby adopts the following:

2015-16 GENERAL FUND BUDGET

REVENUES:	\$4,526,986
Trans from Court (fines)	100,000
Trans from Court (restitution)	<u>25,000</u>
TOTAL REVENUE	\$4,651,986

EXPENDITURES:	
Beautification -	\$ 2,600
Historical Commission -	500
City Judge -	19,089
City Prosecutor -	11,928
Mayor's Office -	8,664
Clerk's Office -	77,214
City Council -	3,600
Revenue Officer -	68,273
Elections -	14,000
Economic Development -	12,825
City Hall – General Operations	429,481
City Shop -	17,400
Police -	1,371,328
Fire & Rescue -	223,161
Cemetery -	71,950
Building Inspector -	12,000
Fire Inspector -	67,260
Streets & Roads -	445,610
Leaf & Limb -	92,210
Sanitation -	255,271
Animal Control -	22,950
Golf Course -	334,453
Aging Program -	28,125
Parks & Recreation -	222,625
Community Band -	250
Recycling Center	8,000
Mahler Property	3,300
90% of 1 Cent Expense (MDCD)	480,000
10% of 1 Cent Expense	53,333
Fire Truck Lease Repayment	54,654
Library Loan Repayment	70,776
Transfer to Library -	<u>168,854</u>

TOTAL EXPENDITURES \$4,651,694

REVENUES OVER
EXPENDITURES \$ 292

4/5 CENT GAS EXCISE TAX FUND

REVENUES \$ 11,462
EXPENDITURES 11,000
REVENUES OVER
EXPENDITURES \$ 462

2 & 7 CENT GAS EXCISE TAX FUND

REVENUES \$ 14,805
EXPENDITURES 14,805
REVENUES OVER
EXPENDITURES \$ 0

COURT

REVENUES \$ 373,100
EXPENDITURES 373,014
REVENUES OVER
EXPENDITURES \$ 86

FORFEITURE FUND

REVENUES \$ 0
EXPENDITURES 0
REVENUES OVER
EXPENDITURES \$ 0

CAPITAL IMPROVEMENT FUND

REVENUES \$ 34,297
EXPENDITURES 0
REVENUES OVER
EXPENDITURES \$ 34,297

LIBRARY FUND

REVENUES \$ 196,654
EXPENDITURES 193,058

REVENUES OVER
EXPENDITURES \$ 3,596

MONTEVALLO RESERVE FUND

REVENUE

Library Debt Payments	\$ 70,776
Fire Truck Lease Payments	54,654
10% of 1 Cent Tax	53,333
90% of 1 Cent Tax	<u>480,000</u>
TOTAL	\$658,763

EXPENDITURES

Fire Truck Refinance	\$ 42,500
MDCD	480,000
City Hall – IT & FF&E	20,000
Police - Vehicles	33,000
Fire Dept – SCBA (4)	20,000
Fire Inspector Capital	32,500
Street – Park Mower	4,000
Street Mower	<u>9,300</u>
TOTAL	\$ 655,300

UNALLOCATED \$ 3,463

ADOPTED AND APPROVED THIS ____ DAY OF _____, 2015.

Mayor

ATTEST:

City Clerk

Council Member Nix made a motion to approve the Budget as presented. Council Member Goldsmith seconded. ALL AYES . . . MOTION APPROVED.

Family Day Resolution –

Resolution 08242015-402

Whereas, the use of illegal drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of children; and

Whereas, surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs; and

Whereas, teenagers who virtually never eat dinner with their families are 72 percent more likely than the average teenager to use illegal drugs, alcohol and cigarettes; and

Whereas, the teenagers who almost always eat dinner with their families are 31 percent less likely than the average teenager to use illegal drugs, alcohol and cigarettes; and

Whereas, the correlation between family dinners and reduced risk for teen substance abuse are well documented; and

Whereas, parental influence is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

Whereas, family dinners have long constituted a substantial pillar of family life in America;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEVALLO, ALABAMA AS FOLLOWS:

That the fourth Monday in September (September 28th) is hereby proclaimed as Family Day - A Day to Eat Dinner with Your Children; and

Urge all Montevallo citizens to recognize and participate in its observance.

ADOPTED AND APPROVED THIS 24th DAY OF AUGUST, 2015.

Signed

Attest

Hollie C. Cost
Mayor

Herman F. Lehman, III
City Clerk

Council Member Goldsmith made a motion to approve the Family Day resolution. Council Member Peterson seconded. ALL AYES . . . MOTION APPROVED.

Resolution Amending Signors to the Montevallo Golf Board #2, Montevallo Golf Club Bank Account Council Member Peterson made a motion to add Debby Raymond and Mayor Hollie Cost as authorized signors to the Montevallo Golf Board #2, Montevallo Golf Club Bank Account. Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.

Authorizing Herman Lehman to apply for ABC Board License at Montevallo Golf Club – Council Member Nix made a motion to authorize the City Clerk, Herman Lehman, to be the city’s official applicant for the Golf Course ABC beer license. Council Member Woodham seconded. ALL AYES . . . MOTION APPROVED.

ABC License Transfer – Postponed.

Recommendation of Abatement Board – Set Public Hearing – Council Member Goldsmith made a motion to set the Abatement Board Hearing on September 14, 2015 at City Hall at 6:00 p.m. Council Member Nix seconded. ALL AYES . . . MOTION APPROVED.

Removal of Tree – Vine and East Boundary - \$1200 to cut tree , \$800 to grind stump – Council Member Woodham made a motion to authorize the removal of the tree with the \$2,000 cost to be accounted for by increasing the Business License revenue line-item by \$2,000 and increasing the Tree Removal line-item by \$2,000. Council Member Gilbert seconded. ALL AYES . . . MOTION APPROVED.

Old Business

Lease with IDB – 5 Acres at Shoal Creek Park for Aquaponics Farm – NO ACTION.

Consolidation of Municipal Voting Places – Recreation Center – NO ACTION.

Board Appointments

Council Member Nix made a motion to suspend the rules and leave the regular order of business to make an appointment to the ValloCycle Board. Council Member Woodham seconded. Mayor Cost, Council Member Goldsmith, Council Member Woodham, Council Member Gilbert, Council Member Peterson and Council Member Nix VOTED AYE . . . MOTION APPROVED.

Council Member Woodham said she thought Andrea Coleman was an excellent nominee.

Council Member Peterson made a motion to appoint Andrea Coleman to the ValloCycle Board. Council Member Nix seconded. Mayor Cost, Council Member Goldsmith, Council Member Woodham, Council Member Gilbert, Council Member Peterson and Council Member Nix VOTED AYE . . . MOTION APPROVED.

Council Member Nix made a motion to return to the regular order of business. Council Member Gilbert seconded. Mayor Cost, Council Member Goldsmith, Council Member Woodham, Council Member Gilbert, Council Member Peterson and Council Member Nix VOTED AYE . . . MOTION APPROVED.

Other Business

Mayor Cost reminded everyone that we need to address the Design Review Committee issue at an upcoming meeting.

The City Clerk explained the need to purchase some additional barn wood for the City Hall project. The cost is \$1,000. He suggested adding another \$1,000 to Business License revenue and \$1,000 for City Hall Capital. Council Member Peterson made a motion to authorize the purchase as described. Council Member Woodham seconded. ALL AYES . . . MOTION APPROVED.

Citizen Participation: NONE

There being no further business before the council, Council Member Nix made a motion to adjourn. Council Member Peterson seconded. ALL AYES . . . MEETING ADJOURNED at 6:17 p.m.

Submitted by:

Herman Lehman
City Clerk