

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Parnell Memorial Library
Minutes**

**Regular Called Meeting
March 23, 2015
4:00 p.m.**

Members Present: Dee Woodham, Reed Prince
Members Absent: DeAnna Smith
Staff Present: Chris Hershey, Regina Ashmore, Susan Hayes, Chad Scroggins, Trey Gauntt
Others Present: Mayor Hollie Cost, City of Montevallo; Martin Reed, Birmingham News; Courtland Dusseau

The meeting was called to order at 4:03 pm by Chairman Woodham.

Mr. Prince made a motion to approve the minutes of the January 26, 2015 meeting. The motion was seconded by Chairman Woodham. The motion was approved by all with a two to zero vote.

Chairman Woodham asked for project updates. Mr. Gauntt outlined the projects and their progress. Stephens Park's complete except handicap striping remains. It will be completed after we have several dry warm days in a row. Mayor Cost stated opening day was a great success. Compliments were abundant from the patrons in attendance.

Mr. Gauntt stated the Main Street project is on ALDOT's July bid letting list. If it does not get changed, it would take two months to get a contract and work to get started August/September. The four pending easements could delay the bid letting. Mr. Larry Ramey with ALDOT has the water and sewer plans now for review.

The track will not be completed by the University of Montevallo event scheduled for the 17th and 18th. Due to cold, rainy weather the final surface has been delayed. The event can still be held; however, it will be run on the black mat, the base mat. Once the weather breaks the final red surface will be applied.

Chairman Woodham asked if the University could provide the Board with updates about the use and attendance for the track facility. The Board wants to ensure the facilities are being used properly. Mayor Cost stated the city has recently gained the Montevallo Youth Club. They should be able to assist in gathering the data requested.

The softball stadium IT work has been delayed due to the wet weather as well. Fiber Optic lines and lighting are to be installed soon.

All signs are installed that were in stock. A second order has been placed and delivery is scheduled. All signs should be completed within the next two to three weeks.

Mr. Gauntt proposed a portion of the second phase of paving be implemented now specifically paving Island Street to the library drive. Moving forward with this portion of the paving would ensure the Safe Routes to School striping project would not have to be redone. If Island is repaved now, the striping will be done on new asphalt. Mayor Cost asked if it should be progressed to Middle Street. Mr. Gauntt stated he would rather the tie in be smooth. Therefore, waiting would be the best option. The Board discussed his proposal. As it has been previously approved, Mr. Gauntt was instructed to proceed.

Mr. Gauntt has been in contact with the local McDonald's representative. Mr. Jason Black, franchisee, located the proper contact in corporate and advanced the execution of the Parking Lot Agreement. Mr. Gauntt will begin to gather the necessary APCO easement in order to relocate the utility poles for the Main Street project. The Main Street project goes all the way to the bridge. Mr. Gauntt stated the 3-phase lines that cross at Shelby Street will remain.

Mr. Gauntt stated the Middle Street bid will be locally let. The Safe Routes to School project is almost complete. There are three handicap ramps that must be removed and redone. The slope was completed at 10 percent and the standards require it to be 8 percent.

Chairman Woodham asked if there would be any signage at the stadium for additional restrooms. The Board considered perhaps a teepee type sign could be placed out for large events. Mr. Gauntt suggested an identity sign be placed on the building stating "Orr Park Restroom".

Mr. Dusseau asked if there were any updates on the hotel project. Chairman Woodham stated the Board had no updates.

The Board discussed placing a "For Lease" sign on the ACC building. Mr. Hershey requested the specifications in order to obtain pricing. Mr. Scroggins stated a 3' x 3' metal sign that could be affixed to the building would be sufficient. Mr. Prince informed the Board he had starting plans for ADA complaint restrooms, walls, flooring, possibly kitchen renovations. He would provide a detailed budget with a list of priorities soon. Chairman Woodham asked about the historical window installer. Mr. Prince stated he had not contacted him. Mr. Prince stated he was considering the use of hardi-plank siding instead of wood due to its lifespan. The roof and window work will be contracted out. Mr. Prince will use as much of his work force as possible. Work load currently will not allow attention to be given to the Coach Company Building at this time.

Chairman Woodham asked that Mr. Hershey reach out to the Southern Ale House in Tuscaloosa. Research the type of establishment and set-up. It appears to be the type of set-up the Board would love to see housed in the Coach Company Building.

Ms. Hayes stated the financials have nothing large or unusual to report. Mr. Gauntt asked Ms. Hayes if all the revised invoices from the County were submitted and paid. Ms. Hayes stated she would contact Ms. Glenn to verify.

There being no other business, Mr. Prince made a motion to adjourn. The motion was seconded by Chairman Woodham. The motion was approved by all with a two to zero vote. The meeting adjourned at 4:39 pm.