

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT  
BOARD OF DIRECTORS MEETING  
Parnell Memorial Library  
Minutes**

**Regular Meeting  
September 24, 2018  
4:00 p.m.**

Members Present: Dee Woodham, Reed Prince, Mary Ellen Heuton  
Staff Present: Regina Ashmore, Susan Hayes  
Others Present: Steve Gilbert, Montevallo Chamber of Commerce, Nancy Wilstach

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The meeting was called to order at 4:00 pm by Chairman Woodham.

Mr. Prince made a motion to approve the minutes of the August 27, 2018 meeting. Ms. Heuton seconded the motion. The motion was approved by all with a three to zero vote.

Ms. Hayes distributed a summary of projects document notating the total improvements invested and the partner contributions since inception of the Cooperative District.

Ms. Heuton requested an insurance evaluation be performed to ensure the proper coverage for all public and privately held properties as some uses have changed after improvements were made.

Ms. Hayes asked for all invoices to be forwarded to her as the fiscal year ends on September 30<sup>th</sup> and the audit will follow year end.

Mr. Gilbert stated gravel had been donated for the alley behind Owls Cove. He further stated runoff was still a concern on the Owls Cove site. The watershed needs to be redirected to send the flow more toward the bio swale. He stated the UM students performed the initial work which may have caused the current issues. Chairman Woodham asked Mr. Gilbert to provide quotes for signage and lighting for the alleyway for consideration.

The board minutes have been posted to the city website and are current. Chairman Woodham thanked Ms. Ashmore for her work in accomplishing this task.

Chairman Woodham stated the bids for Shoal Creek Park came in and were accepted several days ago. The work is scheduled to start soon along with two miles of trails. The pavilion at the park has a completion scheduled for January 1<sup>st</sup> and the park itself has a grand opening scheduled to take place on March 16, 2019.

Ms. Heuton stated the Center for the Arts is scheduled to be completed for occupancy for the 2019 fall semester.

Ms. Heuton asked the Board to consider a centralized contact for booking public space for events. As the city, university, American Village, and the Board all have income generating space that could be utilized for large events but not a centralized contact individuals have difficulty locating the proper contact. Chairman Woodham placed a call to Mayor Cost to join in

the discussion. The hours of use, fees, regulations, restrictions, and agreements will need to be considered. Mayor Cost stated the city park board handled city held park rentals for pavilions and buildings. Chairman Woodham stated the discussion would be continued on Wednesday of this week at the Shoal Creek Park Foundation meeting.

Mr. Prince made a motion to adjourn the meeting. Ms. Heuton seconded the motion. The motion was approved by all with a three to zero vote.

There being no other business, the meeting adjourned at 4:38 p.m.