

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT  
BOARD OF DIRECTORS MEETING  
Parnell Memorial Library  
Minutes**

**Regular Meeting  
December 9, 2019  
1:00 p.m.**

Members Present: Dee Woodham, Reed Prince, Mary Ellen Heuton  
Staff Present: Regina Ashmore, Trey Gauntt, Susan Hayes  
Others Present: Steve Gilbert; Hollie Cost, Mayor; Jason Peterson, Jessica Woods

---

The meeting was called to order at 1:00 pm by Chairman Woodham. Ms. Heuton, Mr. Prince, and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on November 25, 2019. The next regularly scheduled meeting will be January 13, 2020 @ 1:00 pm.

Ms. Woods presented the audit report to the Board stating there were no adjustments required and all accounting practices were adhered to. The overall position shows a net deficit of \$127,375. Ms. Heuton made a motion to approve the annual financial audit as submitted. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

The Board discussed several pending projects to determine the status. The Main Street streetscape project still does not have a final invoice. The Highway 25 has been submitted to the railway company for review. The current estimate of work within the railroad is \$31k. Mr. Gauntt reminded the board the original budget was \$100k and \$28.5k has been spent on engineering. This project will go over budget. The Trail Vision contract for Shoal Creek Park trail installation was originally \$17,000, however, due to an increase in linear footage the contract amount needs to be increased. Mr. Prince made a motion to increase the Trail Vision contract amount from \$17,000 to no more than \$25,000 for the additional linear footage of trail installation. The motion was seconded by Ms. Woodham. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

The Turner property survey has been completed. Mr. Prince made a motion to approve the property survey as submitted and execute the recording process of the plat. The motion was seconded by Ms. Heuton. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

Mr. Gauntt provided the Board with several project updates. He suggested the Board consider allocating \$200,000 for the Highway 25 project. He suggested gravel be placed in low spots at Shoal Creek Park. He stated the Main Street water line betterment was part of the overage for

this project expected to come in around \$100,000. He stated the Water Board would complete work on Nabors this week. He also stated that Highland needed patching as well.

Mr. Gilbert stated the work had never been completed in the alley behind Owls Cove Park. He further stated the feedback he gathered for the Highway 25 is positive. Residents feel the area could use some softening such as banners to tie the area into the downtown feel. Mayor Cost stated the council was looking at a proposal tonight for some of the items discussed. Mr. Gilbert also discussed a comprehensive event calendar; there are several online versions being looked at.

Ms. Heuton made a motion to examine the previous stipends allocated to Ms. Hayes for her accounting services to the Board and approve up to \$3000 for her services this year and to clean-up previous years to assure a three-way split in expenses. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

There being no further business, Ms. Heuton made a motion to adjourn. The motion was seconded by Mr. Prince and by a unanimous vote of three (3-0), with Chairman Woodham, Ms. Heuton and Mr. Prince voting in favor, the meeting of December 9, 2019 was adjourned at 1:40 p.m.

---

Regina Ashmore  
Recording Secretary

---

Dee Woodham, Chairman  
Montevallo Development Cooperative District