

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT  
BOARD OF DIRECTORS MEETING  
Montevallo City Hall  
Minutes**

**Regular Meeting  
May 11, 2020  
1:00 p.m.**

Members Present: Dee Woodham, Reed Prince (Zoom), Mark Richard  
Staff Present: Trey Gauntt, Regina Ashmore (Zoom)  
Others Present: Jason Peterson, Montevallo City Council, Steve Gilbert, Montevallo Chamber of Commerce, Herman Lehman, Maggie Benson, Ty Wooten, Lisa Terrill, City of Montevallo; Facebook live-streamed

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The meeting was called to order at 1:05 pm by Chairman Woodham. Mr. Prince, Mr. Richard and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on May 4, 2020.

Chairman Woodham welcomed Mr. Richard to the Board and thanked Ms. Heuton for her many contributions and wished her luck in her future endeavors.

Mr. Prince made a motion that the minutes from the March 9, 2020 meeting be approved as amended. The motion was seconded by Chairman Woodham. The motion was approved by a vote of two (2-0), with Chairman Woodham and Mr. Prince voting in favor and Mr. Richard abstaining. The minutes for the March 27 special called meeting were previously approved based on the state guidelines for such meetings.

Jason Peterson reported that he would continue to determine the most cost effective means to supply water to the pocket park in front of the Tavern and report back to the Board.

Chairman Woodham stated the weather camera contract is being reviewed by the University's legal team and once approved will be executed. Coty is working on preparing for the installation on the Main Dorm on campus. Once installed, it will give visibility to the city in several ways: during the weather reports several times a week, and continuous access via Fox 6 News website. She offered a word of appreciation to Mr. Gilbert for making this opportunity come to fruition.

Chairman Woodham stated the Sims House hereafter referred to as Community Counseling Center work had been put on hold due to the COVID-19 state mandated state at home order. She is hopeful as the order is lifted the work can resume.

Mr. Gauntt stated the Shoal Creek Park work is being worked on; there are two culverts and a bridge being stalled where the current footbridge is in place. He also stated the PARA work should be completed this week.

Chairman Woodham asked Mr. Lehman begin to work with Ms. Hayes to ensure that invoices have not been being paid in duplicate or that any are outstanding. Mr. Gauntt stated that he

signed each invoice prior to payment and included a copy of the applicable contract with each one. He offered assistance to Mr. Lehman and Ms. Hayes if needed.

Chairman Woodham asked Mr. Lehman for any suggestions for improvements from City Council for ADA projects around the city. Mr. Gauntt suggested the Board retain funds for additional ADA compliance projects from the Sain and Associates report.

Mr. Gauntt also stated the Highway 25 project is open for bid until the end of May at an estimated \$134,000. At the close of bid, sealed bids will be opened at City Hall and a recommendation will be made.

Chairman Woodham stated the Phase III paving is complete. Phase IV is scheduled to be completed during the summer including Oak Street and several streets in Arden Subdivision (Pineview Road, Parkway Circle, Meadow Road and Crestview Drive). Ms. Woodham pointed out the cost for Phase IV is \$221k and the budget or bond allocation is just under \$100k.

Chairman Woodham stated there were improvements needed on the pavement in Orr Park. The city is working on an estimate. Mr. Gauntt said this could not be done with the other paving and he had given the Street Manager the names of several potential contractors. She further stated the wayfinding or park signage was completed.

Chairman Woodham asked about the construction schedule for a restroom at Dailey Park. Mr. Gauntt stated the project has been pushed to the fall timeline, perhaps September.

Chairman Woodham noted that City Hall demolition was completed, but there was a balance remaining in the budget. She asked Mr. Lehman to get with Mrs. Hayes for clarification.

Mr. Prince stated the tenant paid rent because they received a forgivable SBA loan. They are moving forward with their plans.

Mr. Richard made a motion to enter into executive session to discuss a potential real estate transaction. It is expected to last approximately 15 to 20 minutes with no action to be taken afterward. The motion was seconded by Mr. Prince. The motion was approved by a unanimous vote of two (3-0), with Chairman Woodham, Mr. Richard and Mr. Prince voting in favor.

Chairman Woodham made a motion to adjourn at 1:31 p.m.

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Regina Ashmore  
Recording Secretary

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Dee Woodham, Chairman  
Montevallo Development Cooperative District