

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT
BOARD OF DIRECTORS MEETING
Parnell Memorial Library
Minutes**

**Regular Meeting
January 21, 2020
1:00 p.m.**

Members Present: Dee Woodham, Reed Prince, Mary Ellen Heuton
Staff Present: Sharman Brooks, Susan Hayes, Trey Gauntt
Others Present: Hollie Cost, Mayor, City of Montevallo, Jason Peterson, Montevallo City Council, Rusty Nix, Montevallo City Council, Gina LeCroy, Shelby County

The meeting was called to order at 1:00 pm by Chairman Woodham. Ms. Heuton, Mr. Prince, and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on January 8, 2020.

Chairman Woodham presented a cumulative project report and asked that it be approved as “unaudited” so it can be used for public distribution and posting on the City’s website. Ms. Hayes reported that she balances this report to the audited reports, but the auditors do not review this report. Mr. Prince made a motion to approve. The motion was seconded by Ms. Heuton. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor.

Chairman Woodham stated the MDCD became a member of Main Street last year and it will soon be time to renew the membership. Chairman Woodham presented an invoice for \$1,000.00 for membership renewal. Mr. Prince made a motion to approve the payment. The motion was seconded by Ms. Heuton. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor.

Chairman Woodham presented an invoice for legal fees in the amount \$1,200.00 from Ellis, Wallace, Owens & Justice Attorneys at Law for a potential real estate transaction. Mr. Prince made a motion to approve the payment. The motion was seconded by Ms. Heuton. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor.

Mr. Gauntt reported that the Highway 25 Crosswalk project plans are under review by the Alabama Department of Transportation (ALDOT). ALDOT should issue a permit for the work to be done in the next week or so. He reported that the railroad will not require their own contractor, which will help minimize the cost of the project. The project will be bid out through MDCD.

Chairman Woodham asked if Trailvisions had been overpaid because they had abandoned a portion of one of the trails at Shoal Creek Park due to it being too wet. Mr. Gauntt stated that

they had indeed abandoned part of one trail but had added more trail elsewhere making it even out. Mr. Gauntt, Mr. Prince and Ms. Woodham will meet at the park next week to discuss kiosks and trail routes.

Mr. Gauntt reported that the Phase III Paving Project is complete except for some permanent striping which should be completed next week. He also reported that the King St. triangle project was about \$6k over budget due to having to raise the gutter more than expected to maintain ADA standards.

Mr. Gauntt stated that he is checking on possible duplicate charges on invoices received from ALDOT for the local match for the overage for the Main Street Project.

Mr. Gauntt is working on an estimate for Dailey Park improvements, which will include a single restroom.

Mayor Cost discussed a draft MOA for renovating the Sims House for the University Outreach and Community Services Center. MDCD will not take any action until this MOA is finalized.

Mr. Gauntt said the ADA accessibility study has been started by the engineers and should be completed by March.

Mr. Prince made a motion to move into executive session and not reconvene afterwards. The motion was seconded by Ms. Heuton. The motion was approved by a unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved. All board members, staff present and City Councilmembers entered into ES for discussion of a real estate transaction.

Executive Session began at 2:00 p.m. and ended at 2:20.

Mr. Prince made a motion to end ES at 2:20 and then to adjourn meeting.

Gina LeCroy

Dee Woodham, Chairman
Montevallo Development Cooperative District