

City of Montevallo

Job Description

Job Title..... RECYCLING CENTER LABORER

Department..... Public Works

Reports To..... Sustainability Coordinator

FLSA Status..... Part Time (20/hrs a week)

Grade 4 \$9.15/hr

Effective Date: 12/06/2019

The Recycling Center Laborer is responsible for operating and maintaining the Montevallo Recycling Center.

Essential Functions of the Job:

- Operates Equipment at the Recycling Center
- Bails, compacts & weighs materials.
- Operates a skid steer to relocate materials.
- Keeps the premises clean.
- Maintains the recycling equipment and grounds.
- Ensures that all equipment, materials, and work conditions are adequately maintained to prevent accidents.
- Assists the Coordinator as needed

Job Location and Equipment Operated:

- Duties are performed in both the field and an office setting.
- Field equipment operated: skid steer, compactor, bailer, shovel, broom, and rake.
- Office equipment: computer, calculator, copy machine and telephone.
- Vehicle: may be required to drive a city vehicle to other city facilities

JOB REQUIREMENTS:

- Must possess and maintain a valid Alabama driver’s license and an acceptable driving record.
- Requires background check and pre-employment drug screen.

Knowledge and Abilities:

Ability to operate a Bob Cat, Bailer, Compactor and other recycling center equipment and machinery.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to walk, stand, bend, use hands to finger, handle, or feel, and to reach with hands and arms, talk or hear. The employee must frequently lift and/or move heavy objects. Specific vision abilities required by this job include close vision.

Work Environment: Outdoor. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Selection Guidelines: Formal application, rating of education and experience, oral interview and reference check, and job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

All applicants tentatively selected for this position will be required to submit to a drug screen prior to appointment. Final appointment to this position is contingent upon a satisfactory drug test result.

Applications are available online at *Cityofmontevallo.com*.

CITY OF MONTEVALLO- HUMAN RESOURCES
541 MAIN STREET
MONTEVALLO, AL 35115

(The City of Montevallo is an Equal Opportunity Employer.)

(The City of Montevallyo is an Equal Opportunity Employer.)